

**Minutes of the Third Quarterly Assembly July 1999
North Florida Area Conference
Alcoholics Anonymous**

1999 Theme " Moving Forward: Unity Through Humility "

JULY 25, 1999

Area Chair - Cecilia R. opened with the Serenity Prayer. Corrinne F. read the Short Form of the Concepts.

Registrar - Jeff H. took Roll (included in minutes). All group changes go to Registrar.

Secretary - Corliss G. asked for any changes to the April minutes.

1. On page 2, first line, second paragraph under Alternate Delegate's Report, change 90% to 70%.
 2. On page 8, first paragraph under Site change "NFAA to furnish 4 rooms for males and 4 rooms for females" to "NFAA to furnish 4 rooms (2 for males and 2 for females)"
 3. Roll call for Saturday, April 3, 1999 - change DCMs for Districts 5,6,7,10,16,18A,20,21,25,26,28 to present and Alt DCMs for Districts 5, 20, 21 and 25 to present. Change total of DCMs present from 15 to 26; Alternate DCMs present from 9 to 13; change total attending from 153 to 168.
- Motion made to accept April minutes as amended and seconded. PASSED.

Treasurers Report - Ginny S. gave the treasurer's report for April-June 1999.

If you have received your quarterly report and you find a need for corrections, see Ginny at the break. The proposed budget was prepared from the budget requests from the officers and committee chairs and was reviewed by the Finance Committee at this Assembly. The proposed budget is in your minutes (attached). We will vote on proposed budget at the October Assembly. Again, I want to report that I have sent postcards to groups making donations to NFA and sending their contributions to Judy P. (Judy was treasurer in 1995-96) and to Michael S. (Michael was treasurer in 1997-98). The information on the postcard announced that I was elected Treasurer October 1998 for 1999-2000. If you have the chance, please notify groups in your district of my address. Thank you for letting me serve. Motion was made to approve Treasurer's report and seconded. PASSED.

Be sure to send all contributions to the Treasurer:

Ginny S.
PO Box 10104
Brooksville, FL 34603

Delegates Report - Kathy P. - Past Delegate Dick G. was recognized. Past Delegates, Jimmy G. and Dan E. had been present but were not in the business meeting.

Kathy announced:

Vacancy for Class A Trustee (non-alcoholic). Trustee vacancy will occur on the General Service board at the end of the 2000 General Service Conference. If anyone has a nomination of a friend in corrections, medicine, the clergy, finance/business administration or social work, please notify the Delegate so she can submit a name.

Also, there are 2 vacancies for non-trustee director following the General Service Conference in April 2000. Resumes must be submitted by September 10, 1999.

Some qualities most desirable in the people who will fill these vacancies are:

- 1) Sound business or professional background in such areas as publishing, finance, communications, management or related fields.
- 2) Leadership qualities and the ability to work with others in a group conscience setting.
- 3) Activity in local AA affairs and a demonstrated interest in service.
- 4) A minimum of 7 years sobriety in the AA program.

5) Availability to attend all quarterly meetings of the Grapevine Board (8 per year).

Contact Kathy to get resume if you are interested.

From GSO: Received notification that the German Court in Frankfurt issued a final judgment in favor of the German General Service Board, which orders those infringing on our copyrights in Germany to refrain from producing or distributing German versions of *Alcoholics Anonymous* and the pamphlets "Too Young" and "It Happened to Alice".

Greg, our General Manager at GSO, will be attending Hungary's Fifth Annual AA National meeting on July 3 & 4. After the meeting Greg will share experience, strength and hope with Hungarian Board members and staff. Greg will also visit with the General Service Board and office staff in Munich to express our love and gratitude for their ongoing Twelfth Step work in Eastern Europe.

International Convention: Pre-registration fee of \$85.00 (US) and an on-site registration of \$95.00 for the 2000 International.

Kathy shared that she prayed a lot prior going to the Conference in New York. She has a great deal of gratitude for being able to attend the Delegates Get-together in Atlanta where she met some of the other Delegates. In thanking the North Florida area for allowing her to serve as Delegate, she stated that "this was the neatest experience of my life," and "the most gratifying experience of being in service I have ever had." She was happy to see Trustee, Tom M., a familiar face from home. She was well prepared because of the sense of the Assembly she received at the April Assembly.

The theme for the 2000 General Conference will be "Trusting Our Future to A.A. Principles." Presentation topics for 2000 Conference and agenda actions are included in attachment "Conference Advisory Actions of the 49th General Service Conference." See additional attachment entitled "Additional Committee Considerations" for further information. In discussing the actions for Correctional Facilities, Kathy commented that 2 Delegates and 1 General Service staff member found sobriety in correctional facilities and "anyone doing corrections work is doing a fine job." In sharing the recommendations for Report and Charter, she stated that the Service Manual will be revised.

Kathy served on the Public Information Committee, where she spent 2.5 days. Regarding the documentary on Bill W., there were 5 in favor, 3 opposed and 1 abstention of upholding the advisory actions from 1966 and 1974 and releasing the film to AA only.

Regarding the pamphlet directed to Black Americans: It was thought that since the membership survey showed that Black Americans were a very small percentage of the membership, this would not be a good idea. A trustee (from the medical field) asked how much it would cost to develop - answer was \$1,000. He stated if it only cost \$1,000 to save one life, the pamphlet needs to be printed. The pamphlet will be developed and brought back to 2000 Conference.

There was another discussion of San Diego. There was a floor action to return the \$250,000. Explanation made was when the convention was being negotiated, there was no transportation for the stadium. San Diego agreed to give \$3.00 per head for transportation as part of contract negotiation. This was not a donation or contribution. As the transportation system is now complete, there would be no \$3.00 per head offered. There is cash in negotiations with Minneapolis but after this convention, there will be no cash negotiations. The majority and minority was heard and the matter is laid to rest.

Be sure to ask Kathy to come to your District, make her Conference report and bring her display board. "I never had the faintest notion what serving as Delegate would mean; it is certainly a life-changing experience."

Alternate Delegate's Report - Tom G. thanked Districts 6, 21, 31 for asking him to take part in their workshops, as well as all the Districts which have allowed him to attend their District meetings.

He discussed the need for North Florida to take an inventory. He distributed a graph (attached) which shows that in 1990 there were 319 groups and 122 GSRs attending NFAA; in 1998, there were 643 groups and 129 GSRs attending NFAA. If there are problems with participation, we are the solution. There are many new groups and many of these do not know what to do.

Chairperson's Report - I attended the 43rd State Convention in Daytona as a member of the Site Selection Committee. This committee is comprised of Past Delegates, past year convention Chairs/Treasurers, current year committee Chair/Treasurer, North and South Florida Area Chairs.

The past convention chair normally chairs this meeting. However, it is apparent that this was not helping the committee with its purpose of helping both the current committee, next year's and any bidding committees due to the availability of past Chairs. A motion was made that the North/South Area Chairs

chair this committee starting with this year. Odd years - North; even years - South. This passed. I will chair the next 3 meetings, the last being at the State Convention.

Members of this committee volunteer to be secretary, treasurer of this committee. Two people are not necessary to handle this and with the Area Chairs now being the Chair, a motion was made to have the North/South Area Chair be the Secretary/Treasurer of this committee (when the North Chairs, the South will be Secretary/Treasurer). This passed. This will provide consistency in this committee and help members of this committee process the information between the convention committees.

Cecilia also announced that this session of the Assembly was not being tape-recorded.

Standing Committees

Accessibilities - Joe K., Chair - 18 attendees.

- 1) Major purpose is to make AA's aware of accessibility needs in the rooms and vicinity. Not specifics because needs differ with individuals.
2. Discussed how to start a meeting for a set of parents of a person who is in a deaf and blind school facility. AA's must approach the school for their advice as how to accomplish this. It has to be based on the needs of one person with the possibility that others then may respond.
3. Make disabled alcoholics aware that AA meetings will respond to their needs.
4. Also realize that donated facilities may not respond favorably to suggestions that their facilities be upgraded for the disabled. AA might not be welcomed back.

Archives - Chip R., Chair - Approximately 20 in attendance.

I would like to thank Grace S. for her donation of her Big Book. The meeting opened with the Serenity Prayer. For the benefit of the new GSR's, I talked about the motion of a non-rotating archivist.

I have received copies of the GSO Group directories from 1949-1990 for Florida, however they are incomplete due to copying problems. However, I talked about writing group histories; the how-to and importance of having group histories. We discussed the different ways to collect information needed for group histories. I stressed the importance of anonymity of both living and dead alcoholics and keeping it factual. We tried to date the age of a couple of different groups but had limited results. I asked that the districts that had no archives to try to set one up. We closed the meeting.

Cooperation with Professional Community - Don L., Chair - 24 in attendance.

We opened the meeting with the Serenity Prayer. I informed the Committee about an opportunity to have a booth at the Florida Alcohol and Drug Abuse Association Convention from August 31 to September 3. The cost would be \$375 for a booth as a member or \$495 as a non-member. A violation of our Traditions was noted in the flyer, where AA is listed among the loyal supporters. A vote was taken as to whether we should support them because of this and the Committee felt that we should, with them being contacted to remove the name from the list.

I then reviewed the purpose and scope of CPC. How a professional should be contacted, decide what they need and when it should be turned over to PI. Discussion ensued over the use of CPC to help smooth out problems in treatment centers and corrections. Closed with the Lord's Prayer.

Corrections: Walter M., Chair - 26 in attendance.

Opened with the Serenity Prayer led by Walt M. Minutes by Trish P., Alternate Chair, Patrick P. Sad note to report, JR B. passed away last Saturday. He was past Chair for Corrections. We took the time with eulogies for JR.

Chairing this meeting was easier than expected. In the audience were Pappa Joe, Dan E., Elmer C., Cynthia, Tony S. and Jimmy G., representing over a century of correctional experience. When one hand went up with a question, another hand came up with the answer. Baker Correctional Institute is in need of meetings and support. Contact Central Office for more information.

Four hour class orientation is necessary to start meetings in a state correctional facility, together with picture ID, fingerprints - checking to see if more is needed. Eight people present at this meeting are presently carrying the message behind the walls. Carol P. is interested in doing a North/South workshop. We are presently trying to get a table for voting for prisons and obtaining a GSR for surrounding districts

for better contacts with inmates being released. Growth & Site Committees involved. Call me with any questions or suggestions (number included on resource page). Closed with the Lord's Prayer.

Grapevine - Jackie C., Chair - 15 in attendance.

Meeting opened with the Serenity prayer. Discussed Grapevine proposal of no longer handling AAWS literature. Grapevine Committee agrees they are separate entities and should remain that way. We discussed the fact that Grapevine is not conference approved due to the fact that it is printed 12 times a year and it takes the conference at least 2 years to approve a piece of literature, therefore making conference approval impossible. Rest assured though that the concept of the Grapevine has always been approved by the Conference. Discussed the need for large print version of the Grapevine. Discussed Grapevine website is WWW.AAGrapevine.org. The magazine is not available on the website at this time. We then all made GV posters to carry the GV message back to our districts. Meeting closed with the Lord's Prayer. Grapevine is in need of an alternate chair!!!

Intergroup - Kirk H., Chair - 10 attended.

An information board will be up for the business meeting with Intergroup information - structure and guidelines, sample newsletters, etc. The group discussed the purposes of intergroup: to carry the message, collect and supply information to its groups, to help groups work together. Members shared information. Keep focus on the larger, more positive issues. Some intergroups encompass several districts. Intergroup commonly provides telephone service for AA groups, publishes Where & When, provides monthly newsletter, supplies literature. Most important, the Intergroup carries the message. Problems related to Intergroup were discussed. Attendance by representatives of groups and district at Intergroup monthly meetings is essential. Participation is the key to a good Intergroup. Go to the Intergroup meetings, take part, know its structure and guidelines, and keep Intergroup on its purpose.

Literature - Pat P., Chair and Leroy L., Alternate Chair - attended by 9 persons representing 9 districts.

A discussion was held concerning the motion that was to be voted on at the business meeting. This motion stated that Grapevine should sell only Grapevine literature. Our discussion centered on the possibilities of what would be done with the GSO literature. One solution would be to distribute the remaining literature to the corrections committees in the various districts (this was first advocated in the last assembly). Another solution would be to sell Service Manuals and Big Books during literature workshop. Another solution would be since some people want this literature available for sale that a completely new committee be formed strictly for the purpose of selling this literature. After reading the description in the Service Manual of the duties of the Literature Committee (page S90), it may not give the Committee the authority to sell anything. (Our Committee was split on this.)

We also read AA Guidelines from GSO on Literature Committees under the subtitle "Area Literature Chairs" - this mentions nothing about selling anything. Under Group and District Literature chairs, it does mention selling. The Committee was split on whether or not it would have to change the Structures and Guidelines on this issue because the Literature Committee was not originally set up to do this.

Public Information - Charlie T, Chair and Charlotte B., Alternate Chair - About 12 in attendance.

Charlotte opened the meeting in my brief absence. Asked questions of those in attendance what their groups/districts were doing on P.I. Had question and comments on "Do's and don'ts of putting announcement in local paper of AA meetings." Districts have been stocking literature racks, putting books in libraries and one District gave a presentation to nurses.

Began talking about New York Advisory Actions and recommendations from April. Delegate, Kathy P., spoke and gave in depth report having served on P.I. Committee in New York in April. Much discussion on Internet and web sites - possible theme for October Assembly workshop. Old Business - surveys sent from New York that were mailed - some responses - will send back to New York in August. Two videos checked out in January were returned. Four others were checked out. Closed with Lord's prayer.

Treatment Facilities - Fred W., Chair - Attendance, 20 people.

Cooperation and coordination of Marion and Sumter and Citrus Counties for out-of-the-way treatment center (long term care) Phoenix House. A.A. meeting vs. group (recovery) - AA meetings - abide by AA guidelines and traditions, self-supporting. Facility recovery groups have their own rules and practices; restricted to "clients" only; not necessarily AA's only, multi-addicted. Temporary contact program for people leaving treatment facilities - DCM - Intergroup - individual volunteers. Treatment facilities needing to know where to direct inquiring "clients" about AA and its program (refer to Temporary contact program above). Mainly out of the area "clients". "Temporary contact" not to be confused with "temporary sponsor".

Administrative Committees

Finance Committee - Mark R., Alternate Chair - Roll, all but 1 DCM present, his Alternate stepped in - 14 voting members.

Opened with Serenity Prayer. Introduced past Delegate, Dick G., present by request as special liaison. Thank yous were indispensable. Announced additional meeting to review and revise year 2000 budget for publication; time 1:30 until done. All DCM's graciously agreed.

The following are agenda items which resulted in recommendations or were tabled.

Recommendations are seconded out of committee ready for discussion and vote.

- 1) \$500 allocation for delegate to attend the special Southeastern Regional Forum in Puerto Rico.
- 2) \$500 allocation for alternate delegate to attend the special Southeastern Regional Forum in Puerto Rico.
- 3) Utilize \$279 excess funding from State Convention and reallocating to send Chair to South Florida Assembly in October 1999.
- 4) Transfer of funds from bulk permit 1483 to Registrar budget for postage - amount \$48.47.
- 5) \$770 transfer from secretary to registrar budget for 1999 postage/extensive debate. Chair exercised discretion to table until October. It will be discussed and forwarded to Old Business of the Finance Committee.
- 6) Cluster Forum - tabled until October.
- 7) North Florida Area Office - tabled until October.
- 8) Computer use policy/computer sign-out sheet/Assembly property sign-out sheet - tabled for review.
- 9) In keeping with Structures and Guidelines duties for Finance Committee; i.e., long term financial, committee will explore prudent reserve.

Closed with the Lord's Prayer.

Reconvened at 1:30 - worked on proposed budgets, voted changes in income/expenses. No one present to present budgets. Results will be published in minutes to be voted on in October.

Second session of Finance Committee addressed recommendation from ad hoc committee which recommended the purchase of new computer and upgrades per the ad hoc committee utilizing a draw-down of an amount up to \$7,200.

Thank you for wisdom and guidance, committee members, for love and tolerance in service. Most of all, I thank God for restored health and strength, which inevitably comes when called into service by the NFACAA.

Growth - Tony S., Chair - Complete Committee (13) in attendance.

Opened with Serenity Prayer. Announced Patrick P. (DCM 16) has to step down as Alternate Chair (thank you Patrick) and Rick B. (DCM 18B) is now the new Alternate Chair.

- 1) Proposed to consider changes to Structures and Guidelines only once a year, with exception of Chairperson's discretion, discussed at great length. Motion made to pass as submitted. Narrowly did not receive substantial majority. Motion tabled with committee members to reconsider next Assembly.
- 2) Proposed reference to non-rotating archivist. Much discussion both pro and con. Large number of committee had not received full written copies via mail prior to this meeting. Copies passed out again. All members now have full proposal. Due to lack of time, further discussion tabled to next Assembly. Mary D. (DCM 31) offered to research those few districts that have a non-rotating archivist and will report back to Growth Committee at next Assembly.

NFACAA 3rd Quarter/July 1999 Minutes

3) The motion to change the boundaries between Districts 16 and 14 has been withdrawn for the time being by DCM of District 16 due to lack of interest in District 14.
Closed with the Lord's Prayer.

I would personally like to thank all of you for allowing me to serve the NFAA and wish the Committee and your new incoming Chair, Tom G. (I am sure you will vote for this change today) God speed and good luck.

Site and Agenda - Michael S., Chair, Ernie R., Alternate Chair.

- 1) Motion to move October 2000 Assembly to November 3-5, 2000 due to Southeastern Conference.
- 2) Motion to extend Administrative Committee meetings from 1 hour to 1.5 hours and extend rest of agenda 1/2 hour.
- 3) Discussed site hotel for 2001 and 2002.
- 4) Motion not to fund 4 rooms for GSRs. Committee feels it is home group, then District responsibility.
- 5) Motion for Grapevine Committee to handle Grapevine literature and Literature Committee to handle AAWS literature. This would separate AAWS literature from Grapevine Committee.

Thanked Districts 7 and 17 for hosting this Assembly.

Our Host Districts for future are:

October 1, 2, & 3, 1999 - Districts 9, 10, 11 & 18

January 7, 8 & 9, 2000 - Districts 6, 8 & 32

April 7, 8 & 9, 2000 - District 14

July 7, 8 & 9, 2000 - No hosting Districts yet

Old Business

Motion to change Structures and Guidelines page 6 Section 5 Order of Business - In Reports of Standing Committees delete "and other workshops".

No discussion, PASSED, no minority.

Motion to change Structures and Guidelines page 6 Section 5 Order of Business. In listing of reports given delete "GSR Meeting". There are only Standing/Administrative workshop reports given for inclusion in the minutes.

No discussion, PASSED, no minority.

Motion to change Structures and Guidelines page 9 Section entitled Alternate Delegate. Add to duties paragraph "the Alternate Delegate shall serve as the chairperson of the Growth Committee."

Michael S. made a motion to amend this motion to read: "The Alternate Delegate shall serve as the chairperson of the Growth Committee effective January 2001." The motion was seconded.

Motion: Do you want the motion amended?

No discussion, PASSED, no minority opinion.

Vote on amended motion; no discussion, PASSED, no minority opinion.

NOTE: Please submit resume if you wish to be new Growth Chair.

Motion to change Structures and Guidelines as follows:

- a) Add the statement "Under the control and direction of the Finance Committee" at the start of item 18 on page 12;
- b) Change item 5 on page 5 under finance to read "maintain a current inventory of Assembly property as described on page 12 item 18";
- c) Add the information listed in the finance paragraph page 5 item 5 to the list of property on page 12 item 18.

No discussion, PASSED, no minority.

Motion to change Structures and Guidelines as follows:

On page 5, under Parliamentarian, #3 of duties: Omit the words "Voluntary, or when asked by the chairperson".

No discussion, PASSED, no minority.

New Business

Motion from Site and Agenda Committee:

Motion to move October 2000 Assembly to November 3-5, 2000 due to Southeastern Conference.
Discussion: Cecilia R. - this is a voting year, not time for transition - minutes to be mailed at Christmas (less than 8 weeks); Kathy P. - clarification - the Southeastern Delegates minutes says Delegate is to attend and two past delegates will be eligible for Trustee; Michael S. - the other available date is September 15, 2000; Mark R. - can the Alternate go in place of Delegate?
FAILED, no minority opinion.

Motion from Site and Agenda Committee:

Motion to extend the Administrative Committee meetings from one hour to one and a half hours and extend the rest of agenda by one-half hour.
No discussion, PASSED, no minority opinion.

Motion from Site and Agenda Committee:

Motion for Grapevine Committee to handle Grapevine literature and Literature Committee to handle AAWS literature. This would separate AAWS literature from Grapevine Committee.
No discussion, PASSED, minority opinion: Mark R. - clarification of "handle"; who will sell literature? is the intent to sell? Answer: Literature committee is working on this in Committee

Motion from Finance Committee:

Motion for a \$500 allocation for the Delegate to attend the special Southeastern Regional Forum in Puerto Rico.
Discussion: Corrinne F. - If we send the Delegate, we should pay the entire cost - support 100% or \$750.
Clarification: this amount is already included in budget.
PASSED, no minority opinion.

Motion from Finance Committee:

Motion for a \$500 allocation for the Alternate Delegate to attend the special Southeastern Regional Forum in Puerto Rico.
Discussion: Corrinne F. - pay entire cost up to \$750 if that's what it takes; Tom G. - \$500 will cover a good part of expenses, a little out of pocket doesn't hurt. Tony S. - many people don't have the resources to pay their own way; if we ask any officer or trusted servant to attend a meeting, we should reimburse 100%.
Kirk H. made a motion to amend the motion to read: "The Alternate Delegate will be allowed to attend the special Southeastern Regional Forum in Puerto Rico and expenses will be paid in entirety".
Motion seconded, no discussion, amended motion PASSED. Minority opinion - Ask to reconsider ceiling.
Motion for reconsideration seconded, FAILED.
Motion stands as PASSED.

Motion from Finance Committee:

Motion to utilize \$279 excess funding from state convention and reallocating to send Chair to South Florida Assembly in October 1999.
Discussion: Jim R. - if we are sending a trusted servant, will it cover expenses? Answer, Yes, this amount is already in budget.
PASSED, no minority

Motion to transfer funds from bulk permit 1483 to registrar's budget for postage amount of \$48.47.
No discussion, PASSED, no minority.

Motion from Finance Committee:

Motion to recommend the purchase of new computer and upgrades per the Ad Hoc Committee utilizing a draw-down from the prudent reserve with a total amount up to \$7,200 (\$3,000 of prudent reserve is already allocated for this purpose).

NFACAA 3rd Quarter/July 1999 Minutes

Discussion: Tony S. - is it necessary to do this now? Answer: Yes, due to Y2K. Charlie T. - hasn't seen specs; Dominique - ways around Y2K, less money can be spent; Mark R. - three computers to be purchased and two computers (secretary and registrar) will be upgraded and reallocated to Archivist and Alternate Delegate.

Sense of Assembly (majority needed) - this motion be tabled and listed in minutes.

FAILED.

Motion on floor, FAILED.

Mark R. - Ad Hoc Committee is suspended. The problem still exists - will be turned over to Finance Kirk H. made a motion to reconsider the original motion.

Point of order - Leroy - Voting number based on numbers at roll call.

Cecilia R. - GSO takes votes on number in room.

Reconsideration of original motion.

Discussion: Corinne F. - if it doesn't pass, all information which Ad Hoc Committee presented will be null and void; new quotes will have to be obtained.; Terry (DCM 30) - figures are based on a committee we asked to create figures; Dominique - January is not too late, no Y2K problem - specs should be seen Charlie made a motion to amend the motion to read "allocate \$700 to upgrade to Y2K compatible only", Motion seconded.

Discussion: Jim R. - do we know \$700 will solve problem?

Michael S. - motion to table motion until October.

Motion to table FAILED.

Original motion still on floor.

Discussion: We are missing the point; this is more than Y2K; we should respect the work the ad hoc committee did; Jeff H - we need equipment upgrade; Jackie C - we shouldn't amend; Don - \$3,000 was budgeted last year, we can get what we need.

Call the question.

Motion " Spend \$700 only to make Y2K compatible", FAILED.

Original motion still on floor.

Repeat of original motion:

Motion to recommend the purchase of new computer and upgrades per the Ad Hoc Committee utilizing a draw-down from the prudent reserve with a total amount up to \$7,200 (\$3,000 of prudent reserve is already allocated for this purpose).

PASSED, minority opinion - when we get into financial matters, we want it in written form; information from ad hoc committee consisted of one sheet and description of computers, felt uninformed.

Motion from floor:

Change the date of the October 2000 assembly to September 15-17, 2000.

No discussion, PASSED, no minority opinion.

Sense of the Assembly:

Kathy P. asked for sense of assembly to be supportive of the Hospitality Suite at the International Convention. Tom D., Chairman of 1997 State Convention, gave a check for \$2,000 toward hospitality suite after the Florida State Convention in 1997 and South Florida has in escrow to be used for the Florida room for International convention. Beth H. did the same in 1996. We will not go over this amount and will support the hospitality suite with volunteers going to the convention when possible.

Motion from Floor:

Bobby V. (GSR 12)

Motion that the Anonymity statement be read at the beginning of each Assembly.

No discussion, PASSED, no minority.

Motion from Floor:

Bobby V.

Motion that the assembly make available 4 rooms for the quarterly Assemblies for GSRs, seconded.

Discussion - Jim R. - motion to table; seconded.

PASSED, no minority

NFACAA 3rd Quarter/July 1999 Minutes

Question:

David L. - Minutes from Interim Officer Meeting state recording equipment no longer being utilized - business is not supposed to take place at Interim Officers meeting. Answer: Equipment is not functioning properly. Mark R. - will make equipment operational.

Motion to adjourn, PASSED, and assembly closed with the Lord's Prayer.

Officers Interim Meeting

Held on August 15, 1999 - Roll call was taken.

Officers Panel 49

Area Chair	X
Alternate Chair/Site	O
Delegate	X
Alt. Delegate	X
Registrar	X
Treasurer	X
Secretary	X

Standing Committees

Archives	O
Accessibilities	X
CPC	X
Corrections	O
Grapevine (Alt)	X
Intergroup	O
Literature	X
Public Information	X
Treatment	X

Administrative

Growth	X
Finance	X
Site	See Alt Chair

X-Present, O-Absent

Chairperson Cecilia R. opened the meeting with the Serenity Prayer.

Registrar Jeff H. took Roll (above)

Accessibilities - Joe K. - Bill A. (Treatment) from GSO called after last NFAA meeting regarding court-appointed deaf person who was in treatment facility and required to attend 3 AA meetings per week. Because a signer was not provided, an ADA lawsuit was threatened - outcome is we are not covered under ADA. Workshop will discuss hearing impaired at next Assembly.

Archives - Cecilia R. announced that Chip will be going to Archives Seminar in September.

CPC - Don L. - CPC will have a booth at Florida Alcohol and Drug Abuse Association in Orlando, August 31 through September 2. Will have panel discussion at October Assembly.

Corrections - Cecilia R. announced that Carol P from South Florida is coordinating with Walter for a North/South Corrections workshop. Corrections was approached by Tomoka for another mini conference.

Grapevine - Terry O., Alt. Chair - Grapevine is working on setting up availability for Districts to hold Grapevine workshops.

Literature - Pat P. - Committee is working on rough draft of a motion to submit to GSO asking that all video tapes have closed captions. The Literature Chair asked that Big Books and Service Manuals be brought to the Assembly. Clarification of disposition of literature was asked per motion passed at July Assembly. Committee was asked to make a motion in October.

Public Information - Charlie T. - Has received some surveys. Workshop will discuss AA and the Internet at the next Assembly. South Florida wants Charlie (PI Chair) to attend their October Assembly.

Treatment - Fred W. - Has new Alternate Chair, Marty K. Committee would like to have male/female who would want to be temporary contacts. Temporary contacts are not temporary sponsors.

Chair - Cecilia R. - Thanks to everyone for their workshops and display boards. All committees were asked to bring goals for 2000 to November Interim Officer meeting. Think about how to get Districts involved.

Delegate - Kathy P. - Just returned from Southeastern Conference in North Carolina and is leaving for Southeastern Regional Forum in Puerto Rico soon. In North Carolina all delegates participated, Joanie M. from GSO was present. The most recent Box 459 was brought to everyone's attention, most particularly the article as to why donations from outside sources go against our Traditions. By the end of November she will have given her Delegate report to most districts. Thanks to all for allowing her to serve.

Alternate Delegate - Tom G. said the Southeastern Conference in North Carolina was excellent. Alt Delegate asked for direction on North Florida area inventory and was asked by Chair to pursue this project. He has inventories from 7 other Areas that have done this, as well as check lists. Tom will compile information, send to DCM's and have something to present to Assembly by January. Tom informed us the hotel in Ocala has not given a definite proposal, but will send proposal package soon. The hotel in Daytona will be charging \$69 to \$79 per night for rooms when new contract is drawn. All information on site for 2001-2002 Assemblies will go to Site Committee. He suggested that we invite some of the folks from GSO to future assemblies.

Registrar - Jeff H. - Data bases are updated. Will have complete access with new laptop computer at both Interim Officer meeting and Area Assemblies.

Secretary - Corliss G. - Any changes to minutes must be made no later than Mon., Aug. 16th, due to time constraints in mailing 30 days prior to next Assembly.

Growth - Tony S. reported: Archives tabled, Cluster forum tabled and Structures and Guidelines changes tabled until October Assembly.

Finance/Treasurer - Treasurer report attached. Ginny S. passed out proposed budget which will be voted on in October (attached).

Tom H., Finance Chair, stated that Secretary, Treasurer and Registrar were getting new computers right after Interim Officer meeting. They are to return old computers to October assembly. Attached is a list of what we are buying and spending. Attached is Centralized Office proposal which will be discussed at next Finance Committee meeting in October. Will begin process of liquidating computer equipment on Saturday at 10am. (See attachment)

Chair is attempting to compile results of Internet Usage Questionnaires and GSR Orientation Questionnaires which were returned from DCMs.

Chairperson Cecilia R. thanked all Officers/Chairs for attending and meeting was closed with the Lord's Prayer.

Delegates Corner

I received the final conference report and will be bringing those reports to the assembly. I will need to know how many reports you need for each district. I have made arrangements to come to quite a few districts since the assembly and I am really looking forward to giving my report and meeting some of the GSRs that don't get to the assemblies. I will be leaving for San Juan next week.

I just returned from the 55th Southeastern/52nd North Carolina State and it was just wonderful. I had a chance to visit with all the Southeastern Delegates again. I talked to some Delegates where they have permanent Archives. I also listened to more computer usage experiences. I did participate in a Delegate's panel on Friday afternoon and it was really exciting.

I know you are all working hard on your respective committees and I am looking forward to another great assembly in October. Joe called from Accessibilities and as a result he was able to help carry the message to a blind alcoholic. I in turn read all the literature from the GSO on Special needs, so it was a rewarding experience for both of us. I know Joe received some help from the Intergroups around Central Florida, so we all need to keep working together to carry the message. thank you for allowing me to serve.

Kathy

Assembly

Attendance

Sunday July 25, 1999

Officers

Area Chair	Cecilia R	X
Alternate Chair/site	Michael S	X
Delegate	Kathy F	X
Alt. Delegate	Tom G	X
Registrar	Jeff H	X
Treasurer	Ginny S	X
Secretary	Corliss G	X
Parliamentarian	Chip Y	X

Standing Committees

Accessibilities	Joe K	X
Archives	Chip R	X
CPC	Don L	X
Corrections	Walter M	X
Grapevine	Jackie C	X
Intergroup	Kirk H	X
Literature	Pat P	X
Public Information	Charlie T	X
Treatment	Fred W	X

Administrative

Growth	Tony S	X
Finance	Tom H	O
Site and Agenda	See Alt. Chr.	

18

District	ALT.		GSR's
	DCM	DCM	
1	X	O	3
3	X	X	5
4	O	X	1
5	X	X	1
6	X	O	2
7	X	X	8
8	X	X	4
9	X	X	9
10	X	O	8
11	X	O	1
12A	O	X	5
12B	O	O	0
13	X	O	3
14	X	X	12
15	X	O	5
16	X	O	1
17A	O	X	4
17B	X	O	3
18A	X	O	4
18B	X	X	4
19A	X	O	3
19B	X	O	2
20	X	X	4
21	X	O	2
22	O	O	0
23	X	O	3
24	X	O	4
25	X	X	4
26	X	O	0
27	X	O	2
28	X	X	1
29	O	O	0
30	X	X	3
31	X	O	5
32	X	X	5

Total 29 15 121

183

NFACAA

Daytona Beach Resort & Conference Center
2700 N Atlantic Ave, Daytona Beach, FL 32118
800-654-6216 904-672-3770 fax 904-673-7262

Area Assembly Agenda

Host Districts:9, 10, 11, 18

<u>Time</u>	<u>Meeting</u>	<u>Location</u>	<u>Chair</u>
Friday October 1, 1999			
5:00pm	Registration	Lobby	Host Committee
8:00pm - 9:00pm	Discussion Meeting	Service	Host Committee
Saturday October 2, 1999			
9:00am - 10:00am	GSR Orientation	Service	Host Committee
	Officers Meeting	Experience	Cecilia R
10:00am - 11:30am	Finance Committee	Experience	Tom H
	Growth Committee	Service	Tony S
	Site & Agenda Committee	Unity	Michael S
10:30am - 11:30am	Archives	Archives	Chip R
	Literature	Recovery	Pat P
11:45am - 12:45pm	Traditions Workshop	Service	Host Committee
	Public Information	Unity	Charlie T
	Accessibilities	Experience	Joe K
	Grapevine	Recovery	Jackie C
12:45pm - 2:00pm	Lunch		
2:00pm - 3:00pm	Ask the Officers Forum	Unity	Cecilia R
	Treatment	Service	Fred W
	Intergroup	Recovery	Kirk H
3:15pm - 4:15pm	Service Manual Workshop	Service	Dick G (Past Delegate)
	Corrections	Unity	Walt M
	Coop w/Prof Comm	Experience	Don L
4:30pm - 6:00pm	GSR Workshop	Service	Michael S
	Officer/DCM Meeting	Unity	Cecilia R
6:00pm - 8:30pm	Dinner		
8:30pm - 9:30pm	Speaker Meeting**	All Rooms	Cecilia R
Sunday October 3, 1999			
9:00am - 12:00pm	Business Meeting**	All Rooms	Cecilia R

** If an ASL intrepreter is needed, please request your DCM contact the Site & Agenda Cmte Chair. Thank you.

**NORTH FLORIDA AREA CONFERENCE
ALCOHOLICS ANONYMOUS**
Fourth ~~Third~~ Quarterly Assembly, October 1-3, 1999

Tables are for GSR's and DCM's only, visitors please use chairs on sides of room.

BUSINESS MEETING AGENDA SUNDAY, OCTOBER 3, 1999, 9:00 AM

Open
Reading of Anonymity statement
Reading of short form concepts
Roll Call by Registrar
Secretary's report - motion to accept
Treasurer's report - motion to accept
Delegate's report
Alternate Delegate

Standing Committee Reports/Special Committees

Accessibilities
Archives
Cooperation with Professional Community
Corrections
Grapevine
Intergroup
Literature
Public Information
Treatment

Administrative committees

Finance
Growth
Site and Agenda

Old Business

Tabled motion:

Motion that the Assembly make available 4 rooms for the quarterly Assemblies for GSRs.

Motion from Chair:

Motion to change Structures and Guidelines as follows: Page 6 second paragraph change "Secretary" to "Registrar" shall mail a notice of each Assembly to the Area Committee, DCMs and GSRs at least 30 days in advance of the Assembly.

Reason: The Registrar has the addresses of who receives minutes and with the bulk mail permit you are required to do a return address/correction once a year, these need to come back to the registrar. Also the job of typing, printing, stuffing the envelopes for mailing, then mailing the minutes has become too much work for one Officer to do, the dividing of these duties will alleviate some of the time involved to do this work.

Motion from Chair:

Motion to change Structures and Guidelines as follows: Page 9 Titled REGISTRAR in paragraph entitled Duties: ADD: The Registrar shall be responsible for the bulk mailing permit and mailing of the minutes 30 days before the next assembly.

New Business

Anything proposed and passed through appropriate committees.

North Florida Area Conference
Quarterly Cash Summary
 04/01/99 - 06/30/99

	<u>Operating Fund</u>	<u>Reserve Fund</u>	<u>Total</u>
Beginning Balance	9,483.07	29,796.70	39,279.77
Transfer In	0.00	0.00	0.00
Income			
Contributions*	6,390.76		6,390.76
Assembly	637.04		637.04
Literature Sales	336.33		336.33
Interest		100.15	100.15
Miscellaneous	0.00		0.00
Total Income	<u>7,364.13</u>	<u>100.15</u>	<u>7,464.28</u>
Expenses			
Delegate	202.47		202.47
Alt Delegate	0.00		0.00
Chairperson	273.65		273.65
Alt Chairperson			0.00
Secretary	883.30		883.30
Registrar	46.40		46.40
Treasurer	154.28		154.28
Accessibilities			
Archives	476.43		476.43
Corrections	0.00		
Coop w/Prof Comm	440.80		440.80
Grapevine	17.34		17.34
Intergroup	0.00		0.00
Literature	10.89		10.89
Public Info	65.67		65.67
Treatment	0.00		0.00
Finance	11.55		11.55
Growth	0.00		0.00
Hotel & Mileage	1,460.41		1,460.41
Conference	202.25		202.25
Lit Purchases	250.58		250.58
Assembly	887.97		887.97
Total Expenses	<u>5,383.99</u>	<u>0.00</u>	<u>5,383.99</u>
Net Income/(Expense)	1,980.14	100.15	2,080.29
Other Income/Disbursements			
Sales Tax Collected	20.18		20.18
Sales Tax Paid	(30.08)		(30.08)
Capital Expenditures	0.00		0.00
Total Other Income/Disbursements	<u>(9.90)</u>	<u>0.00</u>	<u>(9.90)</u>
Transfer Out	0.00	0.00	0.00
Ending Balance	<u>11,453.31</u>	<u>29,896.85</u>	<u>41,350.16</u>

*For a receipt, please include a self-addressed, stamped envelope with your donation. Thank you.

Mail to: NFAC c/o Ginny Steele
 PO Box 10104
 Brooksville, FL 34603

North Florida Area Conference Income & Expenses Quarterly & Year-To-Date Report

Ordinary Income/Expense	Apr - Jun '99	Jan - Jun '99
Income		
4100 · Contributions		
4200 · Assembly Income	6,390.76	11,983.67
4210 · Seventh Tradition		
4220 · Coffee Collection	589.75	1,302.49
4230 · Structures & Guidelines	31.29	86.56
Total 4200 · Assembly Income	16.00	74.00
4500 · Literature Sales	637.04	1,463.05
4700 · Interest Income	336.33	1,024.25
Total Income	100.15	412.97
Expense		
6100 · Delegate		
6171 · General Service Conference		1,800.00
6172 · Delegate Get-Together		340.63
6190 · General Expenses		354.77
Total 6100 · Delegate	202.47	2,495.40
6300 · Chairman		
6310 · Duplication		
6320 · Postage	34.20	34.20
6330 · Supplies	56.65	79.57
6340 · Telephone	7.47	7.47
6373 · Florida State Convention	25.25	45.65
Total 6300 · Chairman	150.08	200.00
6400 · Alternate Chairman		
6410 · Duplication		566.89
Total 6400 · Alternate Chairman	273.65	12.00
6500 · Secretary		
6510 · Duplication		
6520 · Postage	665.20	1,467.56
6530 · Supplies	210.11	506.88
Total 6500 · Secretary	7.99	127.99
6600 · Registrar		
6620 · Postage		
6630 · Supplies	5.00	5.00
6640 · Telephone		40.26
Total 6600 · Registrar	41.40	52.00
6700 · Treasurer		
6710 · Duplication		
6720 · Postage	79.50	190.50
6730 · Supplies		21.50
6740 · Telephone	9.88	41.88
6782 · Bank Charges	34.90	34.90
Total 6700 · Treasurer	30.00	65.00
7100 · Accessibilities Cmte.		
7120 · Postage		
7130 · Supplies		2.16
7150 · Literature		53.98
Total 7100 · Accessibilities Cmte.	154.28	26.25
7200 · Archives Cmte.		
7230 · Supplies		
7260 · Workshops	18.43	54.43
7281 · Archives Research	22.96	22.96
7282 · Document Preservation	124.04	124.04
Total 7200 · Archives Cmte.	311.00	311.00
7300 · Coop w/ Prof Community Cmte.		
7320 · Postage		
7350 · Literature	9.60	9.60
	31.20	31.20

**North Florida Area Conference
Income & Expenses
Quarterly & Year-To-Date Report**

	Apr - Jun '99	Jan - Jun '99
7381 · Exhibit Space & Convention Fees	400.00	400.00
Total 7300 · Coop w/ Prof Community Cmte.	440.80	440.80
7500 · Grapevine Cmte.		
7510 · Duplication	0.75	2.73
7520 · Postage		11.88
7530 · Supplies		159.43
7540 · Telephone	16.59	16.59
Total 7500 · Grapevine Cmte.	17.34	190.63
7700 · Literature Cmte.		
7710 · Duplication	10.89	10.89
7720 · Postage		6.40
7730 · Supplies		3.50
Total 7700 · Literature Cmte.	10.89	20.79
7800 · Public Information Cmte.		
7810 · Duplication	22.05	22.05
7820 · Postage	19.80	19.80
7830 · Supplies	23.82	23.82
Total 7800 · Public Information Cmte.	65.67	65.67
8100 · Finance Cmte		
8120 · Postage	11.55	11.55
Total 8100 · Finance Cmte	11.55	11.55
9100 · Hotel and Mileage Expenses		
9110 · Hotel for 7 Officers	298.00	676.70
9120 · Hotel for 11 Committee Chairs	448.60	1,097.80
9130 · Less Complementary Rooms	-200.00	-600.00
9140 · Mileage for Officers and Chairs	863.81	1,549.51
9150 · Past Delegate Hotel & Mileage	50.00	104.10
Total 9100 · Hotel and Mileage Expenses	1,460.41	2,828.11
9200 · Conference Operations		
9210 · Annual Corporate Fees	61.25	61.25
9220 · Officers Interim Meeting Rent	20.00	40.00
9230 · Structures & Guidelines		41.60
9240 · Supplies & Fireboxes	1.00	1.00
9260 · Equipment Repair & Maintenance	120.00	120.00
Total 9200 · Conference Operations	202.25	263.85
9300 · AAWS & GV Literature Purchases	250.58	288.08
9400 · Assembly Costs		
9410 · Coffee Service	863.47	1,488.98
9420 · Hosting Expense	24.50	74.58
9450 · SE Region Trustee Visit		468.20
Total 9400 · Assembly Costs	887.97	2,031.76
Total Expense	5,383.99	12,363.82
Net Ordinary Income	2,080.29	2,520.12
Net Income	2,080.29	2,520.12

North Florida Area Conference Budget Report

Ordinary Income/Expense	Jan - Jun '99	Budget	\$ Over Budget	% of Budget
Income				
4100 · Contributions				
4200 · Assembly Income	11,983.67	27,275.00	-15,291.33	43.9%
4210 · Seventh Tradition				
4220 · Coffee Collection	1,302.49	4,100.00	-2,797.51	31.8%
4230 · Structures & Guidelines	86.56	400.00	-313.44	21.6%
Total 4200 · Assembly Income	74.00	150.00	-76.00	49.3%
Total 4200 · Assembly Income	1,463.05	4,650.00	-3,186.95	31.5%
4500 · Literature Sales				
4700 · Interest Income	1,024.25	4,000.00	-2,975.75	25.6%
4900 · Miscellaneous Income	412.97	2,000.00	-1,587.03	20.6%
Total Income	0.00	50.00	-50.00	0.0%
Total Income	14,883.94	37,975.00	-23,091.06	39.2%
Expense				
6100 · Delegate				
6171 · General Service Conference	1,800.00	1,800.00	0.00	100.0%
6172 · Delegate Get-Together	340.63	500.00	-159.37	68.1%
6174 · SERF Delegate Elect	0.00	0.00	0.00	0.0%
6190 · General Expenses	354.77	2,800.00	-2,445.23	12.7%
Total 6100 · Delegate	2,495.40	5,100.00	-2,604.60	48.9%
6200 · Alternate Delegate				
6210 · Duplication	0.00	15.00	-15.00	0.0%
6220 · Postage	0.00	15.00	-15.00	0.0%
6230 · Supplies	0.00	15.00	-15.00	0.0%
6240 · Telephone	0.00	15.00	-15.00	0.0%
6250 · Travel	0.00	15.00	-15.00	0.0%
6272 · Delegates Get-Together	0.00	40.00	-40.00	0.0%
Total 6200 · Alternate Delegate	0.00	500.00	-500.00	0.0%
6300 · Chairman	0.00	600.00	-600.00	0.0%
6310 · Duplication				
6320 · Postage	34.20	150.00	-115.80	22.8%
6330 · Supplies	79.57	50.00	29.57	159.1%
6340 · Telephone	7.47	25.00	-17.53	29.9%
6373 · Florida State Convention	45.65	50.00	-4.35	91.3%
6374 · SERF Chairman Elect	400.00	400.00	0.00	100.0%
Total 6300 · Chairman	0.00	0.00	0.00	0.0%
Total 6300 · Chairman	566.89	675.00	-108.11	84.0%
6400 · Alternate Chairman				
6410 · Duplication	12.00	50.00	-38.00	24.0%
6420 · Postage	0.00	50.00	-50.00	0.0%
6430 · Supplies	0.00	50.00	-50.00	0.0%
6440 · Telephone	0.00	50.00	-50.00	0.0%
6400 · Alternate Chairman - Other	0.00	0.00	0.00	0.0%
Total 6400 · Alternate Chairman	12.00	200.00	-188.00	6.0%
6500 · Secretary				
6510 · Duplication	1,467.56	5,400.00	-3,932.44	27.2%
6520 · Postage	506.88	735.00	-228.12	69.0%
6530 · Supplies	127.99	400.00	-272.01	32.0%
6540 · Telephone	0.00	15.00	-15.00	0.0%
6550 · Travel	0.00	100.00	-100.00	0.0%
Total 6500 · Secretary	2,102.43	6,650.00	-4,547.57	31.6%
6600 · Registrar				
6610 · Duplication	0.00	100.00	-100.00	0.0%
6620 · Postage	5.00	100.00	-95.00	5.0%
6630 · Supplies	40.26	100.00	-59.74	40.3%
6640 · Telephone	52.00	100.00	-48.00	52.0%
Total 6600 · Registrar	97.26	400.00	-302.74	24.3%
6700 · Treasurer				
6710 · Duplication				
6720 · Postage	190.50	400.00	-209.50	47.6%
6730 · Supplies	21.50	25.00	-3.50	86.0%
6740 · Telephone	41.88	200.00	-158.12	20.9%
6782 · Bank Charges	34.90	50.00	-15.10	69.8%
Total 6700 · Treasurer	65.00	25.00	40.00	260.0%
Total 6700 · Treasurer	353.78	700.00	-346.22	50.5%
7100 · Accessibilities Cmte.				
7110 · Duplication	0.00	180.00	-180.00	0.0%
7120 · Postage	2.16	140.00	-137.84	1.5%
7130 · Supplies	53.98	50.00	3.98	108.0%
7140 · Telephone	0.00	150.00	-150.00	0.0%
7150 · Literature	26.25	30.00	-3.75	87.5%
7160 · Workshops	0.00	250.00	-250.00	0.0%

North Florida Area Conference Budget Report

	Jan - Jun '99	Budget	\$ Over Budget	% of Budget
Total 7100 - Accessibilities Cmte.	82.39	800.00	-717.61	10.3%
7200 - Archives Cmte.				
7210 - Duplication	0.00	150.00	-150.00	0.0%
7220 - Postage	0.00	100.00	-100.00	0.0%
7230 - Supplies	54.43	100.00	-45.57	54.4%
7240 - Telephone	0.00	100.00	-100.00	0.0%
7250 - Literature	0.00	100.00	-100.00	0.0%
7260 - Workshops	22.96	575.00	-552.04	4.0%
7281 - Archives Research	124.04	350.00	-225.96	35.4%
7282 - Document Preservation	311.00	150.00	161.00	207.3%
Total 7200 - Archives Cmte.	512.43	1,625.00	-1,112.57	31.5%
7300 - Coop w/ Prof Community Cmte.				
7310 - Duplication	0.00	30.00	-30.00	0.0%
7320 - Postage	9.60	30.00	-20.40	32.0%
7330 - Supplies	0.00	30.00	-30.00	0.0%
7340 - Telephone	0.00	130.00	-130.00	0.0%
7350 - Literature	31.20	50.00	-18.80	62.4%
7360 - Workshops	0.00	130.00	-130.00	0.0%
7370 - Convention Travel	0.00	200.00	-200.00	0.0%
7381 - Exhibit Space & Convention Fees	400.00	1,300.00	-900.00	30.8%
Total 7300 - Coop w/ Prof Community Cmte.	440.80	1,900.00	-1,459.20	23.2%
7400 - Corrections Cmte.				
7410 - Duplication	0.00	75.00	-75.00	0.0%
7420 - Postage	0.00	55.00	-55.00	0.0%
7430 - Supplies	0.00	60.00	-60.00	0.0%
7440 - Telephone	0.00	325.00	-325.00	0.0%
7450 - Literature	0.00	500.00	-500.00	0.0%
7460 - Workshops	0.00	585.00	-585.00	0.0%
Total 7400 - Corrections Cmte.	0.00	1,600.00	-1,600.00	0.0%
7500 - Grapevine Cmte.				
7510 - Duplication	2.73	150.00	-147.27	1.8%
7520 - Postage	11.88	50.00	-38.12	23.8%
7530 - Supplies	159.43	75.00	84.43	212.6%
7540 - Telephone	18.59	100.00	-83.41	18.6%
Total 7500 - Grapevine Cmte.	190.63	375.00	-184.37	50.8%
7600 - Intergroup Cmte.				
7610 - Duplication	0.00	30.00	-30.00	0.0%
7620 - Postage	0.00	70.00	-70.00	0.0%
7630 - Supplies	0.00	50.00	-50.00	0.0%
7640 - Telephone	0.00	50.00	-50.00	0.0%
7671 - Intergroup Seminar	0.00	1,000.00	-1,000.00	0.0%
Total 7600 - Intergroup Cmte.	0.00	1,200.00	-1,200.00	0.0%
7700 - Literature Cmte.				
7710 - Duplication	10.89	25.00	-14.11	43.6%
7720 - Postage	6.40	25.00	-18.60	25.6%
7730 - Supplies	3.50	0.00	3.50	0.0%
7740 - Telephone	0.00	25.00	-25.00	0.0%
7750 - Literature	0.00	75.00	-75.00	0.0%
7760 - Workshops	0.00	25.00	-25.00	0.0%
Total 7700 - Literature Cmte.	20.79	175.00	-154.21	11.9%
7800 - Public Information Cmte.				
7810 - Duplication	22.05	120.00	-97.95	18.4%
7820 - Postage	19.80	150.00	-130.20	13.2%
7830 - Supplies	23.82	30.00	-6.18	79.4%
7840 - Telephone	0.00	50.00	-50.00	0.0%
7850 - Literature	0.00	475.00	-475.00	0.0%
7880 - Workshops	0.00	200.00	-200.00	0.0%
Total 7800 - Public Information Cmte.	65.67	1,025.00	-959.33	6.4%
7900 - Treatment Facilities Cmte.				
7910 - Duplication	0.00	75.00	-75.00	0.0%
7920 - Postage	0.00	100.00	-100.00	0.0%
7930 - Supplies	0.00	25.00	-25.00	0.0%
7940 - Telephone	0.00	100.00	-100.00	0.0%
7960 - Workshops	0.00	700.00	-700.00	0.0%
Total 7900 - Treatment Facilities Cmte.	0.00	1,000.00	-1,000.00	0.0%
8100 - Finance Cmte.				
8110 - Duplication	0.00	25.00	-25.00	0.0%
8120 - Postage	11.55	25.00	-13.45	46.2%
8130 - Supplies	0.00	25.00	-25.00	0.0%
8140 - Telephone	0.00	25.00	-25.00	0.0%

North Florida Area Conference Budget Report

	Jan - Jun '99	Budget	\$ Over Budget	% of Budget
Total 8100 - Finance Cmte	11.55	100.00	-88.45	11.6%
8200 - Growth Cmte				
8210 - Duplication	0.00	20.00	-20.00	0.0%
8220 - Postage	0.00	20.00	-20.00	0.0%
8230 - Supplies	0.00	20.00	-20.00	0.0%
8240 - Telephone	0.00	40.00	-40.00	0.0%
Total 8200 - Growth Cmte	0.00	100.00	-100.00	0.0%
8300 - Site Cmte				
8310 - Duplication	0.00	25.00	-25.00	0.0%
8320 - Postage	0.00	25.00	-25.00	0.0%
8330 - Supplies	0.00	25.00	-25.00	0.0%
8340 - Telephone	0.00	25.00	-25.00	0.0%
Total 8300 - Site Cmte	0.00	100.00	-100.00	0.0%
9100 - Hotel and Mileage Expenses				
9110 - Hotel for 7 Officers	676.70	1,428.00	-751.30	47.4%
9120 - Hotel for 11 Committee Chairs	1,097.80	2,244.00	-1,146.20	48.9%
9130 - Less Complementary Rooms	-600.00	-2,040.00	1,440.00	29.4%
9140 - Mileage for Officers and Chairs	1,549.51	2,000.00	-450.49	77.5%
9150 - Past Delegate Hotel & Mileage	104.10	418.00	-313.90	24.9%
Total 9100 - Hotel and Mileage Expenses	2,828.11	4,050.00	-1,221.89	69.8%
9200 - Conference Operations				
9210 - Annual Corporate Fees	61.25	65.00	-3.75	94.2%
9220 - Officers Interim Meeting Rent	40.00	100.00	-60.00	40.0%
9230 - Structures & Guidelines	41.60	150.00	-108.40	27.7%
9240 - Supplies & Fireboxes	1.00	135.00	-134.00	0.7%
9260 - Equipment Repair & Maintenance	120.00	750.00	-630.00	16.0%
Total 9200 - Conference Operations	263.85	1,200.00	-936.15	22.0%
9300 - AAWS & GV Literature Purchases	288.08	3,000.00	-2,711.92	9.6%
9400 - Assembly Costs				
9410 - Coffee Service	1,488.98	4,000.00	-2,511.02	37.2%
9420 - Hosting Expense	74.58	300.00	-225.42	24.9%
9430 - ASL Interpreter	0.00	300.00	-300.00	0.0%
9440 - S Florida Delegate Visit	0.00	300.00	-300.00	0.0%
9450 - SE Region Trustee Visit	468.20	500.00	-31.80	93.6%
Total 9400 - Assembly Costs	2,031.76	5,400.00	-3,368.24	37.6%
Total Expense	12,363.82	37,975.00	-25,611.18	32.6%
Net Ordinary Income	2,520.12	0.00	2,520.12	100.0%
Net Income	2,520.12	0.00	2,520.12	100.0%

North Florida Area Conference
 Quarterly Contribution Report
 Apr - Jun '99

anonymous district 17	500.00	Ninth Tradition Group	44.15
District 01		Road to Recovery	50.00
Beach Boulevard	25.00	Total District 08	<u>350.64</u>
Central Group	300.00	District 09	
Helping Hands Group	20.00	Black Chip Sat AM Group	10.00
Monday Night Roving Stag	91.60	Friends of Bill W	60.00
Wesconnect Group	40.00	Ponderosa Group	19.00
Total District 01	<u>476.60</u>	Sand Lake Men's	100.00
District 03		Total District 09	<u>189.00</u>
Came To Believe Group	10.00	District 10	
Murray Hill	15.00	Apopka Big Book Group	15.00
Orange Park Group	55.56	Marvin R. Group	30.00
Total District 03	<u>80.56</u>	Tanglewood Group	5.00
District 04		Winter Park Greenhouse	40.00
Fernandina Beach Group	49.32	YANAA Group	27.50
One Step At A Time	114.00	Total District 10	<u>117.50</u>
Total District 04	<u>163.32</u>	District 11	
District 05		From The Heart	30.00
Came to Believe	30.93	Made a Beginning	38.93
Northside Group	22.50	Total District 11	<u>68.93</u>
Southside Group	12.29	District 12	
The Home Group	5.00	Brown Bag Bunch	60.00
Total District 05	<u>70.72</u>	Early Birds	3.00
District 06		Eau Gallie Group	10.00
Into Action Group	24.16	Westside Group	5.00
New Life Group	25.00	Highland Group	37.50
Shamrock AA Group	50.00	Home Base Group	63.87
Triangle Group	40.00	Melbourne Group	15.00
Total District 06	<u>139.16</u>	Total District 12	<u>194.37</u>
North Lake County	12.00	District 13	
District 07		Attitude Adjustment Group	10.00
Happy Hour	133.82	Feeling Better Group	12.50
Leesburg Wednesday Night Group	15.40	Fun & Frolic Group	25.00
Stepping Stones	112.00	Thank God I'm Free	24.00
Take It Easy Women's Group	10.00	Women's Serenity Group	15.00
Triangle Breakfast	20.00	Total District 13	<u>86.50</u>
Total District 07	<u>291.22</u>	District 14	
District 08		Downtown Group	26.60
Basic Text	13.60	Eye Opener Group	202.96
Free To Be	63.65	Gratitude Group	15.00
Happy Hour Group	71.54	Keystone Heights AA	60.00
New Dawn Group	98.00	Monday Men's Meeting	14.00
Women's Daytona Beach	9.70	Newberry Square	70.00
		Out To Lunch Bunch	70.00

North Florida Area Conference
 Quarterly Contribution Report
 Apr - Jun '99

Primary Purpose Group	60.00	Pass It On	25.00
Promises Group	24.61	Open Door Group - Other	68.40
Student Group	14.75	Total Open Door Group	<u>93.40</u>
Tuesday Night Step Study	2.87		
Women's Step Study	25.00	Total District 19	<u>378.67</u>
Total District 14	<u>585.79</u>		
District 15		District 20	
Cape Canaveral Group	140.00	Beachside New Smyrna Beach Gr	15.00
Lost & Found Group	50.00	Friday Night Men's	87.99
Merritt Island Group		Total District 20	<u>102.99</u>
Primary Purpose	60.00		
Merritt Island Group - Other	10.00	District 21	
Total Merritt Island Group	<u>70.00</u>	Big Book Holly Hill	35.54
Total District 15	<u>260.00</u>	Early Ducks	15.00
District 17		Friday Noon Men's Group	20.03
Experience, Strength, Hope	14.30	How It Works	50.00
Ft McCoy Group	12.00	Lest We Forget	58.30
Happy Hour Group	17.50	Ormond Beach Group AA	20.00
Head Start Group	18.18	Sand & Sea E Z Duzit	57.25
Inglis Group	25.00	Sunrise Group	50.00
Living Sober Group	20.00	Total District 21	<u>306.12</u>
Lunch Bunch Group	23.91	District 22	
McIntosh Group	125.00	Happy Wanderers	35.00
Ocala Group	116.89	New Beginnings Group	20.00
Ocala Mens Group	60.00	Steps to Serenity	3.00
Rainbow Group	10.35	Stormy Seas Group	36.00
We Give Thanks	20.00	TGIF Group	30.00
Total District 17	<u>463.13</u>	Woman To Woman Group	2.25
District 18		Total District 22	<u>126.25</u>
Longwood Big Book	41.00	District 23	
Oviedo AA	20.00	Melbourne Beach Group	50.00
Pass It On Group	100.00	Sandpiper Group	200.00
South Sanford Group	75.00	Women's Beachside	20.21
Wekiva Women's Group	31.65	Total District 23	<u>270.21</u>
Total District 18	<u>267.65</u>	District 25	
District 19		Joy Group	30.28
Debar/Deltona Fri Night Group	20.00	Beaches Unity Group	335.00
DeLeon Springs Fountain of Youth	18.00	I Am Responsible	40.00
Deltona Enterprise Group	30.00	Palm Big Book Study Group	5.00
Four Townes Noon Group	22.27	Ponte Vedra Men's	15.00
Grateful Group	25.00	Sawgrass Dutch	6.25
Just Do It Big Book Study Group	80.00	Solutions Group	20.00
Never Too Young Group	50.00	Women Enjoying Sobriety	23.00
Noon Group	40.00	Total District 25	<u>474.53</u>
Open Door Group		District 26	
		Acceptance Group	50.00

North Florida Area Conference
Quarterly Contribution Report
Apr - Jun '99

Wahoo Group	40.00
Total District 26	<u>90.00</u>
District 28	
A Way of Life	50.00
Women's Friendship	90.00
Total District 28	<u>140.00</u>
District 29	
Barefoot Bay Group	55.00
Total District 29	<u>55.00</u>
District 30	
Amethyst Group	20.00
Baymeadows Group	10.00
Mandarin Group	69.90
Total District 30	<u>99.90</u>
District 31	
Providence Group	15.00
Total District 31	<u>15.00</u>
District 32	
AA By The Sea	15.00
Total District 32	<u>15.00</u>
TOTAL	<u><u>6,390.76</u></u>

North Florida Area Conference
Proposed Budget

North Florida Area Conference
Proposed Budget

		1999	2000
Income			
4100	Contributions		2000
4200	Assembly Income	27,275	31,104
4210	Seventh Tradition	4,100	
4220	Coffee Collection	400	4,200
4230	Structures & Guidelines	150	400
	Total Assembly Income	4,650	150
4500	Literature Sales	4,000	4,750
4700	Interest Income	2,000	1,800
4900	Miscellaneous Income	50	2,000
	Total Income	<u>37,975</u>	<u>40,204</u>
Expenses			
6100	Delegate		
6171	General Service Conferenc	1,800	
6172	Delegate Get-Together	500	1,800
6174	SERF Delegate Elect	0	500
6190	General Expenses	2,800	500
	Total Delegate	5,100	4,800
6200	Alternate Delegate		7,600
6210	Duplication	15	
6220	Postage	15	15
6230	Supplies	15	15
6240	Telephone	15	15
6260	Travel	40	15
	SE Conf	0	40
6272	Delegates Get-Together	500	500
	Total Alternate Delegate	600	500
6300	Chairman		1,100
6310	Duplication	150	
6320	Postage	50	150
6330	Supplies	25	75
6340	Telephone	50	50
6373	Florida State Convention	400	100
6374	SERF Chairman Elect	0	400
	Total Chairman	675	500
6400	Alternate Chairman		1,275
6410	Duplication	50	
6420	Postage	50	50
6430	Supplies	50	50
6440	Telephone	50	50
	Total Alternate Chairman	200	50
6500	Secretary		200
6510	Duplication	5,400	
6520	Postage	735	4,800
6530	Supplies	400	660
6540	Telephone	15	400
6560	Travel	100	15
	Total Secretary	6,650	59
6600	Registrar		5,934
6610	Duplication	100	
6620	Postage	100	100
6630	Supplies	100	100
6640	Telephone	100	100

North Florida Area Conference
Proposed Budget

		<u>1999</u>	<u>2000</u>
6700	Treasurer	400	400
6710	Duplication	400	
6720	Postage	25	400
6730	Supplies	200	100
6740	Telephone	50	150
6781	Bond Insurance	0	150
6782	Bank Charges	25	150
	<u>Total Treasurer</u>	<u>700</u>	<u>100</u>
	Parliamentarian	0	1,050
	Duplication	0	
	Postage	0	0
	Supplies	0	0
	Telephone	0	0
	<u>Total Parliamentarian</u>	<u>0</u>	<u>0</u>
7100	Accessibilities Cmte.	0	0
7110	Duplication	180	
7120	Postage	140	180
7130	Supplies	50	140
7140	Telephone	150	50
7150	Literature	30	150
7160	Workshops	250	330
	<u>Total Accessibilities Cmte.</u>	<u>800</u>	<u>100</u>
7200	Archives Cmte.	1,625	950
7210	Duplication	150	
7220	Postage	100	50
7230	Supplies	100	50
7240	Telephone	100	50
7250	Literature	100	50
7260	Workshops/Conv	575	175
	Storage	0	225
7281	Archives Research	350	410
7282	Document Preservation	150	350
	<u>Total Archives Cmte.</u>	<u>1,625</u>	<u>250</u>
7300	Coop w/ Prof Community Cmte.	1,900	1,610
7310	Duplication	30	
7320	Postage	30	30
7330	Supplies	30	30
7340	Telephone	130	0
7350	Literature	50	50
7360	Workshops	130	200
7370	Convention Travel	200	0
7381	Exhibit Space & Conventio	1,300	0
	<u>Total Coop w/ Prof Commi</u>	<u>1,900</u>	<u>1,000</u>
7400	Corrections Cmte.	1,600	1,310
7410	Duplication	75	
7420	Postage	55	75
7430	Supplies	60	55
7440	Telephone	325	60
7450	Literature	500	325
7460	Workshops	585	500
	<u>Total Corrections Cmte.</u>	<u>1,600</u>	<u>585</u>
7500	Grapevine Cmte.	375	1,600
7510	Duplication	150	
7520	Postage	50	100
7530	Supplies	75	50
7540	Telephone	100	150
	<u>Total Grapevine Cmte.</u>	<u>375</u>	<u>75</u>

North Florida Area Conference
Proposed Budget

		1999	2000
7600	Intergroup Cmte.		
7610	Duplication	30	30
7620	Postage	70	120
7630	Supplies	50	50
7640	Telephone	50	50
7671	Workshops	1,000	1,000
	Total Intergroup Cmte.	1,200	1,250
7700	Literature Cmte.		
7710	Duplication	25	25
7720	Postage	25	25
7730	Supplies	0	0
7740	Telephone	25	25
7750	Literature	75	75
7760	Workshops	25	25
	Total Literature Cmte.	175	175
7800	Public information Cmte.		
7810	Duplication	120	120
7820	Postage	150	150
7830	Supplies	30	30
7840	Telephone	50	50
7850	Literature	300	300
7860	Workshops	200	200
7881	Videos	175	175
	Total Public information Cr	1,025	1,025
7900	Treatment Facilities Cmte.		
7910	Duplication	75	75
7920	Postage	100	100
7930	Supplies	25	25
7940	Telephone	100	100
7960	Workshops	700	700
	Total Treatment Facilities C	1,000	1,000
7500	Finance Cmte		
7510	Duplication	25	25
7520	Postage	25	25
7530	Supplies	25	25
7540	Telephone	25	25
	Total Finance Cmte.	100	100
7500	Growth Cmte		
7510	Duplication	20	20
7520	Postage	20	20
7530	Supplies	20	20
7540	Telephone	40	40
	Total Growth Cmte.	100	100
7500	Site Cmte		
7510	Duplication	25	25
7520	Postage	25	25
7530	Supplies	25	25
7540	Telephone	25	25
	Total Site Cmte.	100	100
9100	Hotel and Mileage Expenses		
9110	Hotel for 7 Officers	1,428	4,500
9120	Hotel for 11 Committee Ch	2,244	0
9130	Less Complementary Room	-2,040	-2,000
9140	Mileage for Officers and Cl	2,000	3,000
9150	Past Delegate Hotel & Mile	418	0
	Total Hotel and Mileage Ex	4,050	5,500
9200	Conference Operations		
9210	Annual Corporate Fees	65	65

North Florida Area Conference
Proposed Budget

		1999		2000
	Officer's Interim Meeting R	100		100
	Structures & Guidelines	150		150
9240	Supplies & Fireboxes	135		135
9260	Equipment Repair & Maint	750		300
	Total Conference Operatio	1,200		750
9300	AAWS & GV Literature Purchases	3,000		1,800
9400	Assembly Costs			
9410	Coffee Service	4,000		4,000
9420	Hosting Expense	300		400
9430	ASL Interpreter	300		300
9440	S Florida Delegate Visit	300		300
9450	SE Region Trustee Visit	500		0
	Total Assembly Costs	5,400		5,000
	Total Expenses	37,975		40,204

Net Income/Expense

April 1999

NOTE: These are Advisory Actions only. Details are contained in full Conference committee reports.

**CONFERENCE ADVISORY ACTIONS OF THE
49TH GENERAL SERVICE CONFERENCE**

The following recommendations were approved by the 49th General Service Conference and the General Service Board.

Floor Action

It was recommended that:

1. The following statement be added to the vacancy announcement letters for appointed committee member, non-trustee director, Class A trustee, regional trustee and trustee at-large/U.S. or Canada:

"In seeking applications for all vacancies in Alcoholics Anonymous, the Fellowship is committed to creating a large applicant file of qualified persons which reflects the inclusiveness and diversity of A.A. itself."

Agenda

It was recommended that:

2. The theme for the 2000 General Service Conference be: "Trusting Our Future to A.A. Principles."
3. The following be presentation/discussion topics for the 2000 General Service Conference:
 - a) Recovery:
 1. Trust the God of Your Understanding
 2. Clean House
 3. Work With Others
 - b) Unity:
 1. Our Common Welfare
 2. The Informed Group Conscience and Substantial Unanimity
 3. Practicing Genuine Humility Through Anonymity
 - c) Service:
 1. I Am Responsible...
 2. Our Primary Purpose
 3. Spirit of Rotation

4. The following be the workshop topic for the 2000 General Service Conference:

"Trusting Our Future to A.A. Principles."

- a) Twelve Steps
- b) Twelve Traditions
- c) Twelve Concepts

Archives¹

It was recommended that:

- 5. The trustees' Archives Committee review the Archives Handbook and consider the need for any changes and/or an Archives Kit.

Cooperation With the Professional Community

No Recommendations.

Correctional Facilities

It was recommended that:

- 6. In the pamphlet "It Sure Beats Sitting in a Cell," the first six paragraphs on pages 18 & 19 under the heading "We Set Up A.A. Contacts" be replaced with the changes selected by the Committee.
- 7. To get more A.A.s interested in participating in the Corrections Correspondence Service, the 1983 Conference Advisory Action that "A letter explaining the Institutions Correspondence Service be sent twice a year to delegates and correctional facilities [committee] chairpersons asking for A.A. volunteers to write inmates on an individual basis" be reaffirmed.

Finance

It was recommended that:

- 8. The annual limit contributed to the General Service Office from individual A.A. members be increased from \$1,000 to \$2,000 and that bequests from A.A. members should be subject to the same limit and be on a one-time only basis and not in perpetuity.
- 9. The General Service Conference supports the General Service Board policy which states: "Whenever a discount or subsidy is that which would be offered to any other organization of similar size requiring a purchased service or product of similar character and magnitude, i.e., convention rates at hotels, it may be accepted. Whenever a discount or subsidy is partly or in total offered because we are Alcoholics Anonymous, it must be declined."

¹Members of this committee serve on this as a secondary committee assignment.

Grapevine

No Recommendations.

International Conventions/Regional Forums¹

It was recommended that:

10. An anonymity-protected photograph of the flag ceremony be taken at the 2000 International Convention.

Literature

It was recommended that:

11. A progress report and/or a draft copy of the Fourth Edition of the Big Book, *Alcoholics Anonymous*, be brought to the 2000 Conference Literature Committee, keeping in mind, that if a Fourth Edition Big Book is published, it will require Conference approval and the 1995 Advisory Action that: "The first 164 pages of the Big Book, *Alcoholics Anonymous*, the Preface, the Forewords, 'The Doctor's Opinion,' 'Dr. Bob's Nightmare,' and the Appendices remain as is."
12. The Publications Department of the General Service Office maintain the following specific editorial responsibilities regarding the Fourth Edition Big Book Project:
 - ▶ Editorial "fine tuning" such as footnotes, punctuation, capitalization, spelling, updating, jacket materials, page numbers, etc. Thus, page numbers are likely to change for content after page 164.
 - ▶ Coordinating the flow of work between the book designer, typesetters, proofreaders and the production people, who order the paper and schedule the printing with the book manufacturer.
 - ▶ In the case of the proposed Fourth Edition of *Alcoholics Anonymous*, the G.S.O. editors would prepare or coordinate new material and changes such as:

New Material

Cover and jacket design
Jacket copy
Preface
Foreword to the Fourth Edition

Changes

Title Page
Contents page
Factual material that appears in footnotes
Introductions to personal stories

13. Based on precedent in regard to previous editions of the book, *Alcoholics Anonymous*, the A.A. history book, and the *Daily Reflections*, any draft copy of the Fourth Edition of *Alcoholics Anonymous* be considered a work-in-progress, and as such, is confidential; the operating principle being that any story material brought forward to the Conference Literature Committee will be done on a "for-their-eyes-only" basis adhering to the principle of the "right of decision," and not brought forward for any other general distribution until publication.

¹Members of this committee serve on this as a secondary committee assignment.

14. A draft copy of a pamphlet directed to the Black/African American alcoholic be developed and brought back to the 2000 Conference Literature Committee for review.
15. The pamphlet "Time to Start Living" be replaced with a new pamphlet to include fewer stories, stories more reflective of the current older population and stories focused more on the recovery experience of the older member, as well as having a new title and published in large print only.

Policy/Admissions

It was recommended that:

16. The Fifty-Second General Service Conference be held April 21 - 27, 2002 since these dates do not conflict with any major religious holidays.

Public Information

It was recommended that:

17. A subsection titled "A.A. Literature for Special Needs" be added to the "A.A. Fact File" in the section on A.A. Literature and agreed that the Publications Department develop the appropriate text since it pertains to catalog information.
18. The Membership Survey pamphlet and the one-way Membership Survey display be updated to reflect the findings from the 1998 Membership Survey.
19. The 1966 and 1974 Advisory Actions which stated that the film "Bill's Own Story" be for use by A.A. groups only, and that this film be released to Al-Anon groups under the same conditions, be reaffirmed.

Report and Charter

It was recommended that:

20. The review of *The A.A. Service Manual* undertaken by the publications department of the General Service Office as the result of a 1997 Conference Advisory Action be accepted, and that the revised manuscript distributed to all Conference members in April, 1999 be approved as the 1999-2000 Edition of *The A.A. Service Manual*.

Treatment Facilities

It was recommended that:

21. A soft-cover Treatment Facilities Kit, designated as service material, replace the current Workbook [3-ring binder] to be consistent with the other service committee kits. The committee recognized that much of the material in the Workbook was a duplication of Handbook materials.

Trustees

It was recommended that:

22. The following slate of trustees and officers be elected at the annual meeting of the General Service Board in April 1999:

Class A Trustees

Gary A. Glynn
Linda L. Chezem
Elaine M. Johnson, Ph.D.
Arthur L. Knight, Jr.
Robert O. Miller
Peter Roach
George E. Vaillant, M.D.

Class B Trustees

Carl B
Jim C
Marne H...
Jacqueline J
Garry M
Tom M
Jack L. O
Alex D.J. P
Beth R
Dean R
Richard R
Betty S
Tony T
Gregory T

Chairperson	Gary A. Glynn
First Vice-Chairperson	Elaine M. Johnson, Ph.D.
Second Vice-Chairperson	Peter Roach
Treasurer	Arthur L. Knight, Jr.
Secretary	Garry M
Assistant Treasurer	Donald M
Assistant Secretary	Lois F *

*To be replaced at G.S.O. Staff Rotation, September 1999.

23. The following slate of directors be elected to the A.A. World Services Corporate Board:

Jim C	Greg M
Lois F *	Jack L. O
Ronald J. G	Jan P
Jacqueline J	Richard R
John C. K	

*To be replaced at G.S.O. Staff Rotation, September 1999.

24. The following slate of directors be elected to the A.A. Grapevine Corporate Board:

David V. E	Betty S
Marne H	Ray S
Elaine M. J	Ames S
Tom M	Gregory T

ADDITIONAL COMMITTEE CONSIDERATIONS

Advisory Action 40 of the 1990 General Service Conference states: "Items discussed, but no action taken or recommendation made, as well as committee recommendations which are not adopted, be included in a separate section of the Final Report." All items, listed by committee, are as follows:

Conference Agenda Committee:

- The committee reviewed the Conference Evaluation Form and agreed that the questions remain the same for the 50th General Service Conference Evaluation Form.
- The committee asked the staff secretary to prepare a letter and form to be sent out annually in early September to all Conference members to gather suggestions for the Conference theme, presentations and workshop topic.

Conference Archives Committee¹:

- The committee reviewed the proposed draft of a Composition, Scope and Procedure of the Conference Archives Committee and accepted it with suggested amendments.

Conference Committee on Cooperation With The Professional Community:

- The committee considered a request to change the designation of the C.P.C. Kit and Workbook from service material to Conference-approved literature and took no action. It was the sense of the committee that, as service material, the Kit and Workbook could be updated as often as shared experience indicates, with the understanding that the Kit and Workbook are reviewed annually by the Conference Committee.
- The committee reviewed the text added to six C.P.C. pamphlets by the 1997 General Service Conference under the title "Singleness of Purpose and Problems Other Than Alcohol" and took no action because they could not reach substantial unanimity.
- The committee reviewed a drawing of a proposed new panel for the current C.P.C. Exhibit to replace the "Our Beginnings" panel and supported the spirit of the panel change.
- Following a thorough review of the C.P.C. Kit, the committee made a minor change. The committee encouraged local C.P.C. committees to utilize both the shared experience of others involved in C.P.C. work and the C.P.C. Workbook.

¹Members of this committee serve on this as a secondary committee assignment.

Conference Committee on Correctional Facilities:

- The committee reviewed a draft of a one-page informational letter to wardens and correctional professionals and agreed that, with minor editorial changes, the letter be distributed bi-annually to wardens and correctional professionals throughout the United States and Canada.
- The Committee considered additions/revisions to the pamphlet "It Sure Beats Sitting in a Cell" and suggested that the Publications Department prepare a draft of "It Sure Beats Sitting in a Cell" for review by the 2000 Conference Committee on Correctional Facilities that will include:
 - a. New graphics that do more to depict hope;
 - b. An easier-to-read format;
 - c. "Clyde's" story;
 - d. and, new stories depicting A.A. members with long-term sobriety while incarcerated, in addition to all current stories.

Conference Committee on Finance:

- The committee unanimously recognizes that the acceptance of discounts or subsidies in the form of cash causes discomfort to some members of our Fellowship. The committee suggests that any future negotiations regarding International Convention discounts or subsidies be carried out with this in mind.
- In expectation of continuing discussion of Self-Support, the committee invites areas to share their experience in Self-Support with the committee.
- After broad discussion on Self-Support, we unanimously encourage the use of our existing communication tools, such as the video "Your A.A. General Service Office, the Grapevine, and the General Service Structure." The committee noted the use of visual aids is very helpful in generating interest in service pieces and correspondence, such as the quarterly mailing, and suggests they be used.

Conference Committee on Grapevine:

- The committee considered several suggestions for related items for production in 2001 and forwarded to the Grapevine Corporate Board its suggestion that the Grapevine produce a softcover anthology of letters selected from those published in the magazine from 1944 to the present.
- The committee liked the idea of an audio form of the monthly magazine produced by the Grapevine, and asked the Grapevine staff to determine the level of interest in the Fellowship and bring back a report to the Conference Committee on the Grapevine in the Year 2000.

- The committee discussed the request to establish a committee to review and approve all articles prior to publication in the Grapevine, and determined that the current process for the selection of articles works well.
- The committee would like to encourage areas to purchase Grapevine and La Viña subscriptions and back issues for direct placement in treatment facilities and correctional facilities.
- Being mindful of the demonstrated effectiveness of La Viña and the need for it expressed by the Hispanic community, and considering its spiritual benefits and benefits as a Twelfth Step tool, the committee wishes to express strong support for its continued publication.

Conference Committee on International Conventions/Regional Forums¹:

- The committee discussed ways to encourage interest in Regional and Special Forums and suggested that Delegates get districts involved, especially the host district where a Forum is held; encourage new people to go to Forums and to submit topics of interest for presentations and workshops; distribute Forum flyers and place Forum information in area, district, central office and intergroup newsletters. Suggest that Forums have more flexibility and open scheduling of the agenda; questions on the Forum floor need more direct answers. Special Forums are working well and have brought areas and districts together. The Committee looks forward to a great year ahead with four Regional and two Special Forums planned in Altoona, Pennsylvania; San Juan, Puerto Rico; Sheridan, Wyoming; Ann Arbor, Michigan; Window Rock, Arizona; and Lubbock, Texas.
- The committee suggested that area/state/provincial convention committees be lovingly requested to consider not planning conventions six weeks before or after the 2000 International Convention, since attendance at local events during this time might be adversely affected. As local committees are planning events up to three years prior to the event, it is suggested that the committee discuss this request at least three years prior to the 2005 International Convention.
- The committee discussed proposed revisions to current Guidelines and Procedures for International Conventions Site Selection and requested that G.S.O. management and the trustees' Committee on International Conventions/Regional Forums prepare revised Guidelines and Procedures for International Conventions Site Selection based on experience from the 2005 site selection and that these revised Guidelines and Procedures be presented for review by the 2000 Conference Committee on International Conventions/Regional Forums.
- The committee requested that the trustees' Committee on International Conventions/Regional Forums implement an inventory on International Conventions similar to the 1999 Regional Forums inventory and forward an Inventory Report for discussion to the 2000 Conference Committee on International Conventions/Regional Forums.

¹Members of this committee serve on this as a secondary committee assignment.

Conference Literature Committee:

- The committee strongly suggested that no index be included in any Fourth Edition Big Book.
- The committee discussed with appreciation the proposal for an A.A. history book and agreed that there were ample existing resources on A.A. history and that there was no compelling need to develop this project.
- Expressing substantial concerns about unity and inclusivity in the A.A. Fellowship, the committee strongly suggested that the trustees Literature Committee, through the General Service Office, distribute a questionnaire soliciting input from all Conference areas on whether there is a need for the continued development of "special interest" literature in a society that has many faces in one Fellowship.

Conference Committee on Policy/Admissions:

- The Conference Policy/Admissions Committee considered a proposal that all Secondary Conference Committees be composed of nine voting members without regard for representation from every region and agreed that it is reasonable to have nine voting members on secondary committees with an attempt to have a balanced regional representation, with the exception of the Conference Committee on International Conventions/Regional Forums which should continue to be composed of eight delegates (one from each region) because of the importance of having every region represented when the committee is involved with site selection for an international convention.
- The committee considered a proposal that all Secondary Conference Committees meet jointly with the corresponding trustees' committees and then meet separately to discuss agenda items and make recommendations reached by majority vote (if any) and saw no reason to change the current practice of meeting jointly with the corresponding trustees' committee with the understanding that, although trustee committee members are present, only members of the Conference Committees vote on recommendations to the Conference as a whole.
- Although the committee recognized the importance of bridging the gap between treatment and correctional facilities and the A.A. group, the committee saw no need for a Conference Bridging the Gap Committee at this time. The committee expressed confidence that the trustees and Conference Committees on Treatment and Correctional Facilities will do everything possible to enhance interest in this activity at the area and district level. It was also noted that the needs of Bridging the Gap Committees are being met by the Treatment Facilities and Correctional Facilities assignments at G.S.O.
- The committee discussed possible future needs of the Conference in terms of combining or reassigning committee functions and agreed that this may need closer attention in the years to come.

Conference Committee on Public Information:

- The committee reviewed the trustees' Public Information Committee's report on the A.A. Fact File and approved all of the suggested minor editorial revisions.
- The committee discussed anonymity at the public level on the Internet and suggested that Area Delegates explain at the local level that "electronic media" is implicit in the last phrase of the Eleventh Tradition and that Areas be encouraged to discuss anonymity at the public level of the Internet. The committee further suggested that the trustees' Committee on Public Information review P.I. literature to add "Internet" or "electronic media" where collective experience refers to press, radio, films and TV, and requested that the trustees' P.I. Committee report back to the 2000 Conference P.I. Committee.
- The committee discussed the 1998 and current report on G.S.O.'s A.A. Web site activity. The committee applauded the effectiveness of the A.A. Web site as an adequate and valuable public information tool in carrying the message and providing opportunities for local Twelve Step work.
- The committee reviewed the contents of the Public Information Kit and Workbook and suggested that the Public Information pamphlet "Where Do I Go From Here?" be included in the contents of the P.I. Kit.

Conference Committee on Report and Charter:

- The committee considered suggestions for changes to the revised manuscript of the *A.A. Service Manual* offered by Conference members after April 1, and decided that since they came in after a deadline set for the Committee's review, they should go through the committee process by being offered for the agenda of the 2000 Report and Charter Committee.
- The committee considered a proposal to add a footnote to Warranty Five, page 72, *Twelve Concepts for World Service*, 1998-99 edition, stating that Alcoholics Anonymous will continue to oppose unauthorized use of its registered trademarks. The committee unanimously agreed the footnote should not be added, agreeing with the 1997 Report and Charter Committee that it was not necessary to footnote the warranty because the right of decision in such matters rests with the A.A. World Services Board on behalf of the General Service Board, U.S. and Canada.
- The Committee discussed a proposal that G.S.O. print all listed groups in its directories unless a group chooses not to be included. It was decided not to suggest the change because it was felt the present policy of requiring a phone number in directory listings agrees with a 1977 Conference Advisory Action which states, "Only full names and phone numbers that may be used for Twelve Step referral and meeting information from any source be published. This will be clearly indicated on the group information sheet."

Conference Committee on Treatment Facilities:

- The committee reviewed the condensed summary of responses to the November 1997 Treatment Facilities Questionnaire requesting sharing on carrying the message into psychiatric/mental health facilities or state hospitals. The committee suggested that a section on "Carrying the Message into Psychiatric/Mental Health Facilities or State Hospitals" be added to the Treatment Facilities Handbook.
- The committee discussed both the condensed and unedited summary of responses to the June 1998 Treatment Facilities Questionnaire requesting sharing on carrying the message into non-correctional youth facilities. The committee suggested that a section on "Carrying the Message Into Non-Correctional Youth Facilities" be added to the Treatment Facilities Handbook.
- The committee discussed Bridging the Gap/Temporary Contact efforts. As a result of their discussions, the committee emphasized the importance of continued attention to this most valuable Twelve-Step work:
- The committee reviewed the contents of the Treatment Facilities Workbook and Treatment Facilities Handbook:
 1. The committee discussed the title of the 1998 Conference Treatment Facilities Committee's list of "Suggested Goals for Treatment Facilities Committees." The committee suggested that this section be retitled "Some Suggested Activities for Treatment Facilities Committees."
 2. The committee reviewed the revised text in the section entitled "Fellowships Similar to A.A." in the Treatment Facilities Handbook and welcomed the simplified version.
- The committee considered a request to change the designation of the Treatment Facilities Kit and Handbook from service material to Conference-approved literature and took no action. The committee unanimously agreed that as service material, the Kit and Handbook may be updated as often as our shared experience indicates, with the understanding that the Kit and Handbook are reviewed annually by the Conference Committee.

Conference Committee on Trustees:

- The committee discussed adding the following statement to the vacancy announcement letters for appointed committee member, Class A trustee, regional trustee, and trustee-at-large/U.S. or Canada:

"In seeking applicants for all vacancies in Alcoholics Anonymous, the Fellowship is committed to creating a large applicant file of qualified persons which reflects the inclusiveness and diversity of A.A. itself."

The committee was unanimous that the statement was reflective of A.A. principles but felt uncomfortable with the word "diversity." The committee suggested that the trustees' Nominating Committee review the statement again to determine if any such statement is necessary, or if it could be improved, and report back to the Conference Committee on Trustees in April 2000.

- The committee reviewed the role of appointed committee members and recognized they are a great resource to trustees' committees, providing a richness of experience and expertise to the committees on which they serve. The committee felt that appointed committee members should continue to be members of A.A. and thanked currently-serving appointed committee members for their service to the Fellowship.
- The committee expressed appreciation to the Chairman of the General Service Board for communicating that five of seven Class A trustees will be rotating off the Board in the years 2000-2001, and understands that the Chairman may feel the need to exercise his option to extend the term of one or more Class A trustees in order to maintain continuity on the Board.

Floor Actions Which Did Not Result in Conference Advisory Actions:

Floor Action #2:

- The 49th General Service Conference direct the trustees' Literature Committee to evaluate the Conference Literature Committee's "strong suggestion" to distribute a questionnaire soliciting input from all Conference areas on whether there is a need for the continued development of "special interest" literature in a society that has many faces in one Fellowship. In this evaluation, the trustees' Literature Committee should weigh out the benefits of such a questionnaire and determine if such a questionnaire would in fact, give us a group conscience. They should report back to the Conference Literature Committee. **(Not Approved)**

Floor Action #3:

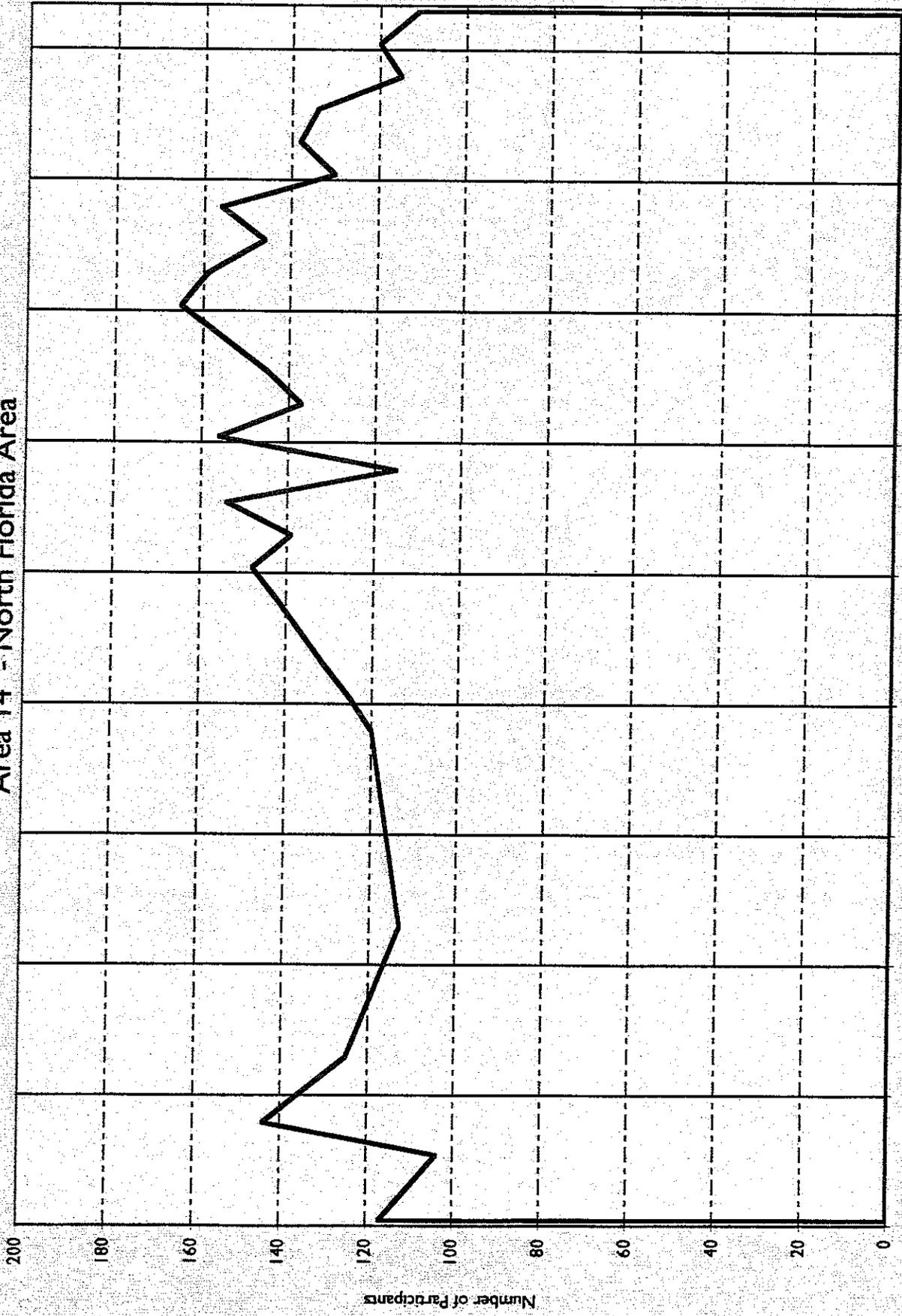
- It is recommended that the General Service Board of Alcoholics Anonymous, Inc., return the \$250,000 cash incentive received from the city of San Diego for the 1995 International Convention. **(Not Approved)**

Floor Action #4:

- It is recommended that the General Service Board of Alcoholics Anonymous, Inc., refrain from accepting the \$100,000 cash incentive from the city of Minneapolis for the 2000 International Convention. **(Not Approved)**

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Area 14 - North Florida Area



Month - Year	Number of Participants
Jan-90	319
Apr-90	144
Jul-90	104
Oct-90	125
Jan-91	337
Apr-91	113
Jul-91	120
Oct-91	131
Jan-92	373
Apr-92	113
Jul-92	120
Oct-92	131
Jan-93	399
Apr-93	148
Jul-93	148
Oct-93	142
Jan-94	436
Apr-94	139
Jul-94	154
Oct-94	115
Jan-95	503
Apr-95	156
Jul-95	137
Oct-95	145
Jan-96	560
Apr-96	165
Jul-96	146
Oct-96	138
Jan-97	598
Apr-97	146
Jul-97	130
Oct-97	115
Jan-98	633
Apr-98	134
Jul-98	115
Oct-98	120
Jan-99	643

Month - Year

Centralized Office Proposal Information

As of: 7/13/99

Based on information from the Ocala Intergroup Office
Courtesy of Ruth

	\$/Mo	\$/Total	\$/Yr
Recurring costs:			
Rent (1 bedroom apartment)	\$350.00		
Electric	\$69.00		
Phone	\$40.00		
Employee (20 hr/wk, \$7/hr)	\$606.20		
One time costs:			
Furniture		\$250.00	
Shredder		\$80.00	
Copier		\$400.00	
Files		\$180.00	
Annual costs:			
Insurance (Liability)		\$910.00	\$97.00
			\$97.00
			\$13,789.40
			Includes Startup Costs
Year Basic:	\$12,782.40		\$97.00 \$12,879.40

NFACAA Computer Equipment to be Purchased

New Registrars Computer

1	Compaq Presario 1245 Notebook Computer 333MHz AMD-K6-2 Processor with 3D now technology 12.1" HPA Display, 32 Mb SyncDRAM, 512KB L2 Pipeline Burst Cache 56K Integrated V.90 Modem, 3.2 GB Hard Drive Integrated Integrated 24x Max CD-Rom, 3.5" 1.44 Diskette Drive High Capacity NiMH Battery Year 2000 Compliant Software bundle: Windows 98, MSWorks 4.5, MS Word, MS Money99, Quicken	<u>1299.99</u>
1	Magnavox SVGA Monitor 15", connecting cables	<u>149.99</u>
1	Keyboard Classic	<u>14.99</u>
1	Mouse, First	<u>14.99</u>
1	Mouse Pad	<u>2.99</u>
1	Printer Color, Hewlett Packard Deskjet 612, 5ppm B/W-2.5ppm Color 512Kb memory, 90 Limited Warranty.	<u>129.99</u>
1	Printer Cable IEEE 6 Foot	<u>24.99</u>
1	2 Year warranty after 1 year Mfg. warranty	<u>199.95</u>

Total \$1837.88

NFACAA Computer Equipment to be Purchased (cont.)

New Treasurers Computer

1	Compaq Presario 1245 Notebook Computer 333MHz AMD-K6-2 Processor with 3D now technology 12.1" HPA Display, 32 Mb SyncDRAM, 512KB L2 Pipeline Burst Cache 56K Integrated V.90 Modem, 3.2 GB Hard Drive Integrated Integrated 24x Max CD-Rom, 3.5" 1.44 Diskette Drive High Capacity NiMH Battery Year 2000 Compliant Software bundle: Windows 98, MSWorks 4.5, MS Word, MS Money99, Quicken	<u>1299.99</u>
1	License for Quickbooks Lastest Version	<u>119.99</u>
1	Magnavox SVGA Monitor 15", connecting cables	<u>149.99</u>
1	Keyboard Classic	<u>14.99</u>
1	Mouse, First	<u>14.99</u>
1	Mouse Pad	<u>2.99</u>
1	Printer Color, Hewlett Packard Deskjet 612, 5ppm B/W-2.5ppm Color 512Kb memory, 90 Limited Warranty.	<u>129.99</u>
1	Printer Cable IEEE 6 Foot	<u>24.99</u>
1	2 Year warranty after 1 year Mfg. warranty	<u>199.95</u>
	<u>Total \$1957.87</u>	

NFACAA Computer Equipment to be Purchased (cont.)

New Secretary's Computer

1	Compaq Presario 5360 Desktop Computer 450 MHz AMD-K6-2 Processor with 3D NOW Technology 64 MB 100MHz SyncDRAM, 512KB L2 Pipeline Burst Cache 10.0GB UltraDMA Hard drive, 32max CD-ROM Drive 56K ITU V.90 Modem, 4Mb Video Memory 2X AGP Graphics w/ Direct 3D Aureal A3D 360 degree Positional Sound Software Includes: MS Windows 98 MSWorks 4.5 and more... 1 yr. U.S. Limited warranty	<u>799.99</u>
1	Printer Color, Hewlett Packard Deskjet 612, 5ppm B/W-2.5ppm Color 512Kb memory, 90 Limited Warranty.	<u>129.99</u>
1	Magnavox SVGA Monitor 15", connecting cables	<u>149.99</u>
1	Keyboard Classic	<u>14.99</u>
1	Mouse, First	<u>14.99</u>
1	Printer Cable 10' IEEE Spec	<u>\$ 34.99</u>
1	Mouse Pad	<u>2.99</u>
1	2 year carry in warranty after 1 year Mfg. warranty	<u>99.95</u>

Total \$1247.88

NFACAA Computer Equipment to be upgraded.*

Equipment proposed to be upgraded for continued use, selected due to most recent purchase date and probability of extended service the the NFACAA.

Existing Secretary's Computer

- 1 Packard Bell Desktop computer Legend 402CD
- 1 Packard Bell Monitor Model #1412SL
- 1 Packard Bell Keyboard Model 5131C
- 1 NEC Laser Printer Model #500701060C
- 1 Packard Bell mouse Model #MUSBJ
- 1 Software Windows '95, MSWorks 3.0, DOS 6.22
- 1 Lot- Surge protectors and connecting cables to make a complete operating system.

Upgrade to consist of more RAM, latest version of Assembly software Windows '98 MSWorks 4.5 , Y2k check.

Also, include new Electronic Scanner to be consistant with Committee's recommendation to allocate to Archive Committee for inventory and preservation of content of important documents.

Projected Cost \$360.00

Existing Registrar's Computer**

- 1 Desktop 586 Computer Make unknown, 8Mb RAM
540Mb Harddrive, 3.5" Floppy
- 1 CD-ROM drive
- 1 14.4 kbps modem
- 1 Monitor 14.5" Super VGA / Condition: degrading screen output.
- 1 Keyboard
- 1 Multimedia kit, speakers, sound card.
- 1 Software Windows 95, MSWorks 3.0, DOS 6.22
- 1 Printer Laser Superscript Panasonic KXP5400
- 1 Lot- Surge Protectors and cables to make a complete operating system.

Upgrade will include RAM upgrade, Software upgrade, New Monitor 15", Y2K check

Projected Cost \$ 330.00

* Information compiled on this page was taken from the 1998 Inventory and modified slightly by phone conversation by Trusted Servant presently using said equipment.

**Reverts to Alt. Delegate or as assigned by Area Chair. Excellent unit for consideration as emergency back-up computer should a critical computer be down for a period of time.

Implementation plan for completion of NFA Computer purchase, distribution, upgrades and system integration.

Sunday, August 15, 1999

Phase I

Purchase new hardware at Office Depot. **A]** This would be optimally done immediately following the Interim Officers meeting August 15th, 1999, for several reasons. One the Treasurer and another signor could be present to sign a check with a receipt procured at Office Depot to meet the procedural requirements of the Treasurers reimbursement system. Accurate reporting of purchasing this equipment must be at purchase time as the time and quotes have changed multiple times since the inception of the Ad Hoc Committee's purpose and research began. A reasonable facsimile will be attached in a separate document. **B]** The equipment could then be distributed at Office Depot to the appropriate officers for transport home. This would require intervention on behalf of the Area Chairperson to coordinate sucessfully.

C] If all data has been backed up to disk on active NFACAA computers, as requested **D]** the existing equipment (Secretary's and Registrar's) may be brought to the Officers Interim meeting so the upgrade process may be initiated although it is recommended that Officers keep existing equipment until the October assembly should any mishaps arise. The Secretarys system and the Registrars system will be turned over for the purpose of upgrading as outlined elsewhere. For all the above to happen would be an logistical coup. Truly one of God's best days..

Success of Phase I relies on execution of Part A

Phase II

Distribution of equipment. Phase II relies on participation of the computer using officers on August 15th, or a contingency plan must be made and implemented.

Phase III

Liquidation of equipment is as follows: 3 ea- 486 66mega-Hz tower computers, complete with 3 monochrome monitor and 9 pin dot matrix printers. Investigation will reveal if manuals or other papers are available. Also, a 386 enhanced laptop will be available. One monitor is reported not to be operational, this will be checked and discounted accordingly. Written sealed bids will be accepted from official opening of the assembly till the break after committee reports Sunday during the Assembly. High bids will be announced during new business. Come prepared to pay by cash or check, and have your own transport home. All Software will be erased except for bare minimum, reducing NFACAA's liability for distribution of unlicensed software. ***For best records see report on dispensation of used NFACAA equipment.***

NFACAA Computer Equipment to be liquidated.*

This is a list of used equipment to be liquidated by the NFACAA. Software will be removed as the NFACAA will not use unlicensed software, neither will they be liable to distribution of unlicensed software. Equipment will be software ready. Equipment will also be void of files with confidential NFACAA information and will be sold within the fellowship.

- 1 Laptop Computer (formerly Treasurer's) 386 Enhanced combined with a monitor
CPU 486/ ?Mhz
RAM 8Mb
Harddrive believed to be 40Mb
Floppy drive is 3.5"
Printer Bubblejet 200

Goes to Highest Sealed Bid
- 3 Desktop Computers original purchase date not available, upgrade in 1996
CPU size 486/66Mz
Harddrive unknown
Floppy drives 5.25" and 3.5"
13" Monochrome Monitors (one unit may not be operating-\$25 discount)
Keyboard
Printer= 9 pin dot matrix

Goes to Highest Sealed Bid

Accumulated cost shall be totalled and transferred to the prudentt reserve fund to offset the dost of new or upgraded equipment..

Please note the implementation of distribution, upgrades, and liquidation are in the attached proposal.

Structure and Guidelines

**of
North Florida Area
Conference
of
Alcoholics Anonymous**

Rev. 25 July 1999

STRUCTURES & GUIDELINES

TABLE OF CONTENTS

	PAGE #
PREFACE	3
AMENDING THE AREA GUIDELINES REV. 10/97	3
ASSEMBLY FORMAT (MEMBERSHIP & MEETINGS) REV. 1/98	3&4
AREA COMMITTEES REV. 10/98, 1/99, 7/99	4&5
SCHEDULING & NOTICE OF AREA ASSEMBLIES REV. 7/96, 1/99, 7/99	6
AREA ELECTIONS	7
ELIGIBILITY TO STAND FOR AREA OFFICE	7
VOTING PRIVILEGES REV. 7/96	7
VOTING PROCEDURE REV. 7/96	8
QUALIFICATIONS & DUTIES OF AREA OFFICERS REV. 7/95, 7/96, 1/99, 7/99	8/9/10
QUALIFICATIONS/DUTIES OF STANDING COMMITTEE CHAIRPERSONS	10
DISTRICTS	10
AREA MAP (see also Appendix B)	11
NOMINATION PROCEDURE AND VOTE FOR TRUSTEE NOMINEES	11
CONTRIBUTIONS AND FUNDING ASSEMBLY ACTIVITIES	11
AREA OFFICE FUNDING REV. 4/95 & 7/95	11
REDISTRICTING THE AREA REV. 7/96	12
ASSEMBLY PROPERTY REV. 7/99	12
HOW THE GENERAL SERVICE CONFERENCE OPERATES(Appendix A)	
NORTH FLORIDA AREA MAP(Appendix B)	

STRUCTURES & GUIDELINES

Treatment Facilities: The Treatment Facilities Committee deals with how we carry the message to clients of treatment centers and other recovery institutions.

The following Administrative Committees exist to assist with the business of the Assembly:

Finance: The Finance Committee is responsible for reviewing the budget prepared by the Treasurer before it is submitted to the Assembly. The Committee also reviews the Treasurer's quarterly report and any proposals that may require funding in order to 1) provide financial guidance, 2) make recommendations, 3) encourage the development of long-range financial policies, 4) to monitor expenditures as compared to the approved budget and (5) maintain a current inventory of Assembly property as described on page 12 item 18.

Site and Agenda: The Site and Agenda Committee obtains and reviews bids from hotels/motels willing to provide facilities for quarterly Assemblies. The Committee is responsible for overseeing the logistics of each Assembly and, whenever possible, use their experience to develop written procedures and guidelines for future assembly hosts.

Growth: The Growth Committee receives and reviews requests for changes in District boundaries and provides suggestions for effective management of districts as an alternative to splitting the district. The Growth Committee, with an eye always on the future of the Assembly, monitors and helps manage area growth to keep the North Florida Area Conference as inclusive as possible.

The appointment of Standing Committee Chairpersons is described in Section 11. The Chairperson and other members of Administrative Committees are appointed by the Chairperson of the North Florida Area Assembly. Additional Standing and Administrative Committees may be authorized by following the procedure in Section 2 for amending these guidelines. Requests for authorization of additional Standing and Administrative Committees shall be referred to the Growth, Site and Agenda, and the Finance Committees, following which, if the request receives favorable consideration by the Committee, the matter shall be considered a proposed amendment and be placed on the agenda for the next quarterly assembly.

The Area Chairperson may appoint members of the Area Assembly to serve on temporary committees as may be required to assist the Chairperson or other Area Officers in the performance of their duties (e.g., an elections committee, as described in Section 8 of these guidelines). Temporary committees automatically cease to exist upon completion of their prescribed service assignment.

Parliamentarian This appointed office be for a two year term, to coincide with the current term schedule. That this position be by appointment of the incoming chairperson. This officer does not have a vote on the assembly level. This officer shall receive lodging for one night at the hotel/motel where the assembly takes place, and receive a mileage reimbursement at the same rate as other officers, for the assembly only.

The qualifications for this office includes:

1. He/She should have a good working knowledge of Robert's Rules of Order as amended by the General Service Conference.
2. He/She has the time and desire to be present at the NFAA.
3. He/She has, or is willing to gain, a good working knowledge of the NFAA Structure and Guidelines.

The duties of this office are, but not limited to:

1. Be present at the Saturday/DCM Officers meeting at the NFAA.
2. Be present at the Sunday business meeting of the NFAA.
3. Assist the chairperson in keeping the 2 above mentioned meetings operating within Robert's Rules of Order as amended by the General Service Conference and the NFAA Structure and Guidelines.

STRUCTURES & GUIDELINES

5. SCHEDULING AND NOTICE OF AREA ASSEMBLIES (ppg. S92-S93)

Area Assemblies shall be scheduled for a minimum of a year and preferably for a two year period beyond the current year. Consideration shall be given to any state or regional A.A. functions to avoid conflict when setting the date for quarterly assemblies. The Area Chairperson sets the agenda.

The Secretary shall mail a notice of each Assembly to the Area Committee, DCMs and GSRs at least 30 days in advance of the Assembly. The mailing shall also include the minutes of the previous quarterly assembly meetings and the proposed agenda. All information regarding the Assembly should be forwarded to the Secretary sufficiently in advance of the mailing deadline to ensure its inclusion in the mailing.

The order of business for the business session of each quarterly assembly is:

- Opening
- Roll Call
- Approval of Minutes
- Treasurer's Report
- Delegate's Report
- Alt Delegate's Report
- Reports of the Standing Committee
 - Archives
 - Accessibilities
 - Cooperation with the Professional Community
 - Correctional Facilities
 - Grapevine
 - Intergroup
 - Literature
 - Public Information
 - Treatment Facilities
- Administrative Committee Reports
 - Site and Agenda
 - Growth
 - Finance
- Old Business
- New Business
- Closing

The agenda mailed to the members of the Assembly shall include specific items of business scheduled to be submitted for discussion and voting. Other items of business brought before the Officers/DCMs, Area Officers or other meetings shall be added to the agenda if appropriate. Business not on the agenda can be brought before the Assembly from the floor.

STRUCTURES & GUIDELINES

ALTERNATE DELEGATE (pg S72-73)

Duties: The Alternate Delegate attends Assembly meetings and becomes familiar with Assembly topics. He/she also attends the Southeastern Conference and the February mini-conference Southeastern Delegate "Get Together" in Atlanta. The Alternate Delegate should be prepared to replace the Delegate at any time. The Alternate Delegate shall serve as the Chairperson of the Growth Committee effective January 2001.

Qualifications: The Alternate Delegate should have the same qualifications as the Delegate, as he/she may well be required to assume all or part of the Delegate's term of office due to unforeseen circumstances.

CHAIRPERSON (pg S59)

Duties: With assistance from Area Officers, the Chairperson prepares the agenda for quarterly Assemblies, keeping in mind that full use of time should be made. The Area Chairperson conducts the quarterly Area Assembly business session, determines the agenda items for the assembly meetings in time for mailing to members of NFAA at least 30 days prior to the assembly, and otherwise acts as administrative officer of the assembly. He/she appoints the Chairpersons for the Standing Committees and Chairperson and other members for the Administrative Committees listed in Section 4.

Qualifications: The Area Chairperson should have the time and desire to serve the North Florida Area. This individual must have the ability to prepare agendas and conduct meetings in an orderly manner.

ALTERNATE CHAIRPERSON (pg. S61)

Duties: The Alternate Chairperson shall assume the Chairperson's duties in the Chairperson's absence, and assist and support the Chairperson in carrying out duties as needed. The Alternate Chairperson shall serve as chairperson of the Site and Agenda Committee.

Qualifications: The Alternate Chairperson should have the same qualifications as the Area Chairperson.

TREASURER (pg. S60)

Duties: The Treasurer receives and records contributions from A.A. groups and other sources, and maintains a record of all monies received and all disbursements made. The Treasurer will settle all bills with the hotel/motel where each assembly is located, as well as issue checks for other expenses. The Treasurer opens and maintains a bank account for deposits and disbursements, and a savings account for the prudent reserve. The Area Assembly will have a signature card signed by the Delegate, Chairperson and Treasurer and all checks shall require the signature of two of the above. The Treasurer shall report to each quarterly assembly and provide a written in-depth report of all transactions each year. The Treasurer prepares a one-year proposed budget to be presented to the NFAA for approval. He/she should monitor expenditures by committees to help ensure spending is within budget limits. The Treasurer also serves on the Finance Committee.

Qualifications: The Treasurer must have the time and ability to keep accurate records, provide a written report on a quarterly basis, and prepare a one-year proposed budget for the North Florida Area Assembly. The Treasurer should have the skills to use a computer and the ability to be firm and diplomatic.

REGISTRAR (pg. S60)

Duties: The Registrar is responsible for maintaining the roster of Area GSRs, DCMs, Officers, Past Delegates and Committee Chairpersons in a format which can be used for mailing labels and for a written roster for the use of the Area Committee.

Qualifications: The Registrar should have the time and skills to use a computer, maintain an accurate and up-to-date mailing list of the members of the North Florida Area Assembly. The Registrar shall provide the Secretary the addresses in mailing label or other suitable format in sufficient time for the minutes to be mailed 30 days in advance of the next quarterly assembly. This individual should be cognizant of the confidentiality of this roster and that it is not to be used for any purpose other than for North Florida Area Conference business. Any other distribution must be approved by the Area Assembly.

STRUCTURES & GUIDELINES

17. REDISTRICTING THE AREA

When a District has grown such that the DCM can no longer effectively serve all groups (thirty or more), the District may petition the Area Assembly (pg S52) to elect multiple DCMs (one for each fifteen groups). The multiple DCMs will perform all the duties of a DCM and will have a vote at the Area Assembly.

1. The DCM must receive approval from the groups involved. A letter of authorization should be sent to the Area Chairperson by the DCM. It must always be remembered that principles must be placed before personalities
2. The DCM then petitions the Growth Committee of the Assembly in the Growth Committee business meeting. If this is approved, the petition will be taken to the Assembly business meeting during the same quarter for a final vote.

18. ASSEMBLY PROPERTY

Under the control and direction of the Finance committee, property owned by the North Florida Area Conference, including but not limited to computers, printers, recording equipment, other office equipment, the Archives and fireproof containers, may be assigned to the appropriate elected or appointed members of the Assembly who requires the use of the property to fulfill their assigned Assembly duties. The location of such property is determined by the needs of the person who assumes possession and responsibility for same. At the end of their respective terms of office or completion of assigned duties, all property in their possession shall be turned over to their successor, or the Area Chairman.

It is suggested that any trusted servant receiving possession of Conference property have a minimum of two years sobriety.